

Appendix VI: Timetables 2018-2019			1-year Postgraduate Certificate Total 60 SM Credits					
M1 Professional practice and methodologies 1 (LL927)			M3 Repositories, geography and administration 1 (LL945)			M5 Property, law and inheritance 1 (LL944)		
M2 Civil and church records 1 (LL943)			M4 Family history studies and overseas records 1 (LL915)			M6 Heraldry and Latin 1 (LL942)		
SESSION		Materials released	1	2	3	4	5	6
M1 C1	Introduction	Friday 12 Oct. 2018	Welcome and admin. Course introduction, IT, e-mail and MyPlace (VLE)	C1.1 Aims and objectives of genealogical research	C1.2 Ethics, standards and professional practice	C1.3 Analysis of evidence / evidence of absence	C1.4 Search strategies (incorporating Soundex & NameX)	C1.5 Palaeography 1
M1 C2	Genealogical practice	Friday 26 Oct.	C2.1 Gathering family information	C2.2 Recording genealogical data; producing reports and charts	C2.3 Referencing, record keeping and indexing	C2.4 Genealogy software	C2.5 Client reports	C2.6 Business practice and professional bodies
<b>A1 – First Assessment due by Monday 03 December 2018 – Construction of various genealogical reports (released 26 Oct. 2018)      <i>Optional visit to Edinburgh and Glasgow archives and libraries: 19-20 November 2018 TBC</i></b>								
M2 C3	Civil records and census substitutes	Friday 19 Nov.	C3.1 UK censuses before and after 1841 (except Ireland)	C3.2 Census substitutes	C3.3 Statutory registration in Scotland	C3.4 Using Statutory Civil Registers (SRs) (Scotland)	C3.5 Civil registration in England and Wales	C3.6 Using English and Welsh civil registration records
M2 C4	Church records	Friday 30 Nov.	C4.1 Old Parish Records in Scotland	C4.2 Records of other Scottish churches	C4.3 Using church records in England and Wales	C4.4 Death records (Burial records and Monumental Inscriptions)		
<b>A2 – Second Assessment due by Monday 14 January 2019 – A 4-generation ancestor study (released 30 Nov. 2018)</b>								
M3 C5	Searching, repositories and copyright	Friday 28 Dec.	C5.1 Catalogues, genealogical literature and journals	C5.2 Using archives (including Scottish, English and private and family archives)	C5.3 Copyright law, freedom of information and data protection laws			
M3 C6	Administrative and commercial organisation	Friday 18 Jan. 2019	C6.1 Local government, burghs and counties	C6.2 Maps and geographic resources	C6.3 Burghs, burgesses and guilds in Scotland and England	C6.4 Money & coinage, weight & measure	C6.5 Dates and calendars	
<b>Learning Log - interim submission due 28 January 2019</b>								
<b>A3 – Third Assessment due by Monday 25 February 2019 – A 4-generation descendant study (released 11 Jan. 2019)</b>								
M4 C7	Personal records	Friday 08 Feb.	C7.1 Education & occupations	C7.2 Armed Forces	C7.3 Local directories, newspaper archives, photographic archives	C7.4 Surnames	C7.5 Genetic genealogy 1	C7.6 Genetic genealogy 2
M4 C8	Social organisation; overseas records	Friday 01 Mar.	C8.1 Feudalism, nobility and landed gentry	C8.2 Demography, family origins, social framework, class distinction, family and community studies	C8.3 Irish records	C8.4 Emigration / immigration	C8.5 USA sources	C8.6 Canadian sources
<b>A4 – Fourth Assessment due by Monday 08 April 2019 – A narrative report (released 01 March 2019)</b>								
M5 C9	Property and law - England	Friday 22 Mar.	C9.1 Palaeography 2	C9.2 Wills and inheritance: England and Wales	C9.3 Land records in England and Wales	C9.4 Ecclesiastical law in England	C9.5 Other English records, charters, etc.	
M5 C10	Property and law - Scotland	Friday 12 Apr.	C10.1 Landholding and land records in Scotland	C10.2 Courts and legal systems in Scotland	C10.3 Wills, testaments and inventories in Scotland	C10.4 Other Scottish documents and Legal Scots		
<b>A5 – Fifth Assessment due by Monday 20 May 2019 – A transcription/palaeography/inheritance of land exercise (released 12 April 2019)</b>								
M6 C11	Heraldry	Friday 03 May	C11.1 Genealogical and historical context, origins and intentions of heraldry	C11.2 Heraldic devices, composition and law	C11.3 Heraldic registers and visitations; heraldic literature			
M6 C12	Latin and palaeography	Friday 24 May	C12.1 Latin for genealogy and family history	C12.2 Latin translation for real	C12.3 Palaeography 3			
<b>A6 – Sixth Assessment due by Monday 24 June 2019 – An options exercise: client study/palaeography/heraldry (released 17 May 2019)</b>								
<b>Learning Log due by Monday 01 July 2019</b>				<b>Exam board - early September 2019</b>				<b>NOTE:</b> Programme may be subject to change
Timetable version release date			19 January 2018	Each session has an assignment due approx. 2 weeks after the session release date.				Page 1

## 2017-2018 Postgraduate Diploma Total 60 SM credits 600 hours

Appendix VI: Timetables 2018-2019		1-year Postgraduate Diploma Total 60 SM Credits	
	M1 Methods of professional enquiry and project 2 (LL914) All sessions in M1 are released 12 October 2018	M2 Genealogy, heraldry and social history 2 (LL925) tutorial topics	M3 Documents, palaeography and research studies 2 (LL946)
D1	"Methods" materials available. Suggest Project topic and discuss.	Heraldry/mediaeval genealogy Released 12-Oct-2018 due 05-Nov-2018	Introduction to Études and documents Released 12-Oct-2018 (no assessment)
<i>Optional visit to Edinburgh and Glasgow: 19-20 November 2018 TBC</i>			
D2	Archive Administration	Genetic genealogy Released 02-Nov-2018 due 03-Dec-2018	Document Étude 1 (Scottish) This is a group project Released 19-Oct-2018 due 03-Dec-2018
D3	Session 1 Getting started	Irish records in depth Released 30-Nov-2018 due 07-Jan-2019	Area OR House/building Étude (choice) Released 12-Oct-2018 due 07-Jan-2019
D4	Session 2 Locating your enquiry within existing knowledge	U.S. and Canada sources Released 04-Jan-2019 due 04-Feb-2019	Document Étude 2 (English) Released 04-Jan-2019 due 11-Feb-2019
Learning log - interim submission due 04 February 2019			
D5	Session 3 Collecting evidence	British Empire sources Released 01-Feb-2019 due 04-Mar-2019	Client Family Report Étude Released 12-Oct-2018 due 04-Mar-2019
D6	Session 4 Making sense of the evidence	Australian and NZ sources Released 01-Mar-2019 due 01-Apr-2019	Migration Étude Released 12-Oct-2018 due 08-Apr-2019
D7		European and Jewish sources Released 22-Mar-2019 due 29-Apr-2019	
	Project (Final) due 08 July 2019		
Learning log - submission due 15 July 2019			
	Marks to Exam Board by mid August 2019.	Exam Board - early September 2019	Award ceremony November 2019 (TBA)
Notes	The course is <b>ONLINE ONLY</b> and uses the Strathclyde VLE called MyPlace.		
M1	Methods of Professional Enquiry is a University requirement for those undertaking postgraduate study. As well as integrating aspects of the subjects above, this Unit provides practical skills in record keeping, analysis of evidence, and professional ethics, standards and practice. The Assessment is the Final Research Project, but each session has Assignments, which are milestones towards the Project.		
M2	There are seven tutorial topics, each of which has an Assignment. In addition, a learning log must be completed and submitted.		
M3	This module deals with the understanding, transcription and (occasionally) translation of important classes of older documents and other areas of genealogical research. These, and additional materials, will all be available from the session prior to submission date. There are five Études. The Area Étude could be a parish, registration district, street, village, etc, across time; the House/Building Étude could be an occupied building of any sort, across time, in any location chosen; the Migration Étude is an emigration/immigration study, chosen from Irish, U.S., Canada, British Empire, Australian, NZ, European, Jewish or other sources. The Client Family Étude involves finding a "client" for whom you will construct a professional Family Report. The others are set Document Études.		
Dates	The timetable is based on the standard academic year. The sessions (D1, D2, etc.) are one month apart, except for extra time built in for Christmas/New Year.		<b>NOTE:</b> Programme may be subject to change

The part time MSc (by dissertation) begins 12 October 2018 with the dissertation due 24 June 2019. There are interim submission dates for research proposals, drafts and reports.

See the separate timetables for the full time MSc and the modular versions of the PG Certificate and Diploma.