Guidelines for Selecting your Curriculum at Strathclyde Business School
How many classes can I choose?

- A full workload at Strathclyde is **60 credits (30 ECTS)** per semester.

- Most classes in the Business School are worth **20 credits** each – a full workload normally equates to 3 classes per semester.

- Students enrolled in the Business School must take the majority of their classes in this Faculty (ie at least 40 credits per semester). It may be possible to take a class in another Faculty, subject to their approval.
Where can I get a list of classes?

A list of classes offered in the Business School is contained in the SBS Class catalogue:
http://www.strath.ac.uk/media/faculties/business/undergraduate/Class_Catalogue_2016-17.pdf

Classes offered by other Faculties can be found in the main University class catalogue
http://but.mis.strath.ac.uk/classcatalogue/

Please note all classes and times are subject to change.
What do the class codes mean?

- Class codes in the Business School are generally 5 digits long (eg MK209)

- The first 2 digits indicate the department, eg MK209 is a Marketing class

  AG = Accounting and Finance  
  EC = Economics  
  HR = Human Resource Management  
  MG = Management (including International Business and Hospitality & Tourism Management)  
  MK = Marketing  
  MS = Management Science/Business Analysis  
  Z1 = Business Enterprise

- The third digit indicates the level, eg MK209 is a Level 2 class
What level classes can I take?

- Classes at Levels 1, 2 and 3 are open to exchange students.

- **Level 1** classes assume no or minimal knowledge of the subject. Most Level 1 class run for the full year and will not be open to students attending for only one semester.

- Some **Level 2** classes may require some previous background in the subject.

- **Level 3** classes are likely to require intermediate knowledge of the subject. Check course descriptions for prerequisite knowledge and/or seek advice from the academic department. If you have not studied the subject before, Level 3 will be too advanced for you!

- **Level 4** classes are not generally open to exchange students unless substantial knowledge of the subject can be shown and all prerequisites for the class can be met. Specific departmental approval will be required.

- Discuss class options with your adviser at your home institution and submit a preliminary list of classes during your online application for exchange.
How do I know which semester?

The SBS Class Catalogue lists class available each semester:

**Full Year classes**
- run from September to May (including exams)
- only open to students who are attending SBS for both semesters

**Semester 1 classes**
- run from September to December (including exams)

**Semester 2 classes**
- run from January to May (including exams)
Where can I get class advice?

- The SBS Class Catalogue provides a synopsis of the course content.

- If you need additional information on the teaching within a specific department, please check the Department page on the University website (http://www.strath.ac.uk/business/undergraduate/ourprincipalsubjects/)

- If you are still unsure or cannot find the information you need, please contact the SBS Exchange Team at sbs-exchange@strath.ac.uk with “Exchange Class Query” in the subject line.
Can I change my classes?

- All students will select their provisional curriculum during the online application process (on Mobility Online).

- Popular classes do fill up, so ensure you request essential classes during the application process.

- You may wish to make changes if you find the class covers material that you have already studied or if you find it too advanced. You may also need to change classes if you have a timetable clash. You can change classes during the first two weeks of the semester, subject to availability.

- We would recommend changing classes as early in the semester as possible to avoid missing crucial lectures and disrupting your studies.
The number of lectures and tutorials you have for each class will vary.

Lecture times are fixed and you should attend all lectures for a class. In most cases you will have one or two lectures for each class each week, and lectures could be 1 or 2 (or sometimes even 3) hours in length.

In addition to Lectures, you are likely to require to attend a number of Tutorials (or seminars) for each class. Tutorial attendance is mandatory and your attendance will be recorded. Students who fail to attend the required Tutorials may be excluded from the final examination.

Students sign up for a Tutorial group on Myplace to fit their timetable. Guidance on how to do this will be provided by your departments.
Still got questions?

- If you still have questions, please get in touch with the SBS Exchange Team at sbs-exchange@strath.ac.uk.

- We look forward to meeting you at the beginning of your semester at SBS!