

## **Privacy Notice**

The University of Strathclyde is committed to transparency and to complying with its responsibilities under data protection legislation. This privacy notice sets out important information regarding how we will use your information and your rights under the legislation. It is important that you read this notice prior to providing your information.

The University of Strathclyde is a data controller under data protection legislation.

Any enquiries regarding data protection should be made to the University's Data Protection Officer at [dataprotection@strath.ac.uk](mailto:dataprotection@strath.ac.uk).

### **How we process your information**

We will process identifiable information about you from the details you supply via your application form.

### **Purpose of the processing and legal basis**

The University uses your personal data for a variety of reasons and processes it where necessary for its legitimate interests including:

- Improving teaching, learning and support services offered by the University of Strathclyde.
- Passing on experiences and knowledge about the programmes offered in the department.

### **Who we will share your data with.**

We will not share your personal data with third parties.

### **Retention periods**

We will retain your personal information for one year.

### **Your Rights**

You have the right to access your personal data held by the University. Please contact [dataprotection@strath.ac.uk](mailto:dataprotection@strath.ac.uk) to exercise this right.

You have a number of other rights you are entitled to have personal data rectified if it is inaccurate or incomplete. You can also opt out of marketing at any time. To do this you can click 'unsubscribe' on any of the emails we have sent or contact [naome-requests@strath.ac.uk](mailto:naome-requests@strath.ac.uk).

### **Right to complain to supervisory authority**

If you have any concerns/issues with the way the University has processed your personal data you can contact the Data Protection Officer at [dataprotection@strath.ac.uk](mailto:dataprotection@strath.ac.uk). You also have the right to lodge a complaint against the University regarding data protection issues with the Information Commissioner's Office (<https://ico.org.uk/concerns/>).