**Privacy Notice –** Global Renewable Centre (GRC)

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|  **Privacy Notice**  |
| This privacy notice explains how the University of Strathclyde will use your personal information and your rights under data protection legislation.   It is important that you read this notice prior to providing your information.  |
| **Who we are**  |
| The University of Strathclyde is the organisation responsible for your personal data in terms of data protection legislation (the data controller).   |
| **Information we collect and use about you**  |
| We will collect information necessary to create the GRC’s database of experts (either independent or as representatives of an organisation). The information required will be clearly set out in the GRC website online form when you register with us. The information will consist of contact details and brief descriptions of your areas of interest and expertise.  |
| **Why we require this information and our lawful basis**  |
| We require information to create a public database of experts with a focus on renewable energy in Scotland, Malawi, Zambia and Rwanda, facilitating collaboration and knowledge sharing between experts and other stakeholders.We process your information on the basis that we have your consent to process the information. |
| **Disclosing your information**  |
| Your information will be held by the University of Strathclyde and will be publicly available on the University of Strathclyde’s GRC website   |
| **How long your information is retained**  |
| Your information will be reviewed annually when you will be asked to renew consent and validate the information. |
| **Your rights**  |
| Under data protection legislation, you have a number of rights\* including the right to: * withdraw consent, at any time, where that is the lawful basis of our processing;
* access your personal data and obtain a copy, free of charge;
* rectify inaccuracies in personal data that we hold about you;
* erasure, that is have your details removed from systems that we use to process your personal data;
* restrict the processing in certain ways;
* obtain a portable copy of data you have given to us in a commonly used electronic form; and
* object to certain processing of your personal data by us.

**\*Please note that the ability to exercise these rights will vary and depend on the lawful basis under which the processing is being carried out.** Please contact dataprotection@strath.ac.uk if you wish to exercise/enquire about any of these rights.   |
| **Complaints**  |
| If you wish to make a complaint about how we have handled your personal data, you can contact the Data Protection Officer at dataprotection@strath.ac.uk.   If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you also have the right to complain to the Information Commissioner’s Office (<https://ico.org.uk/concerns/>).  |