

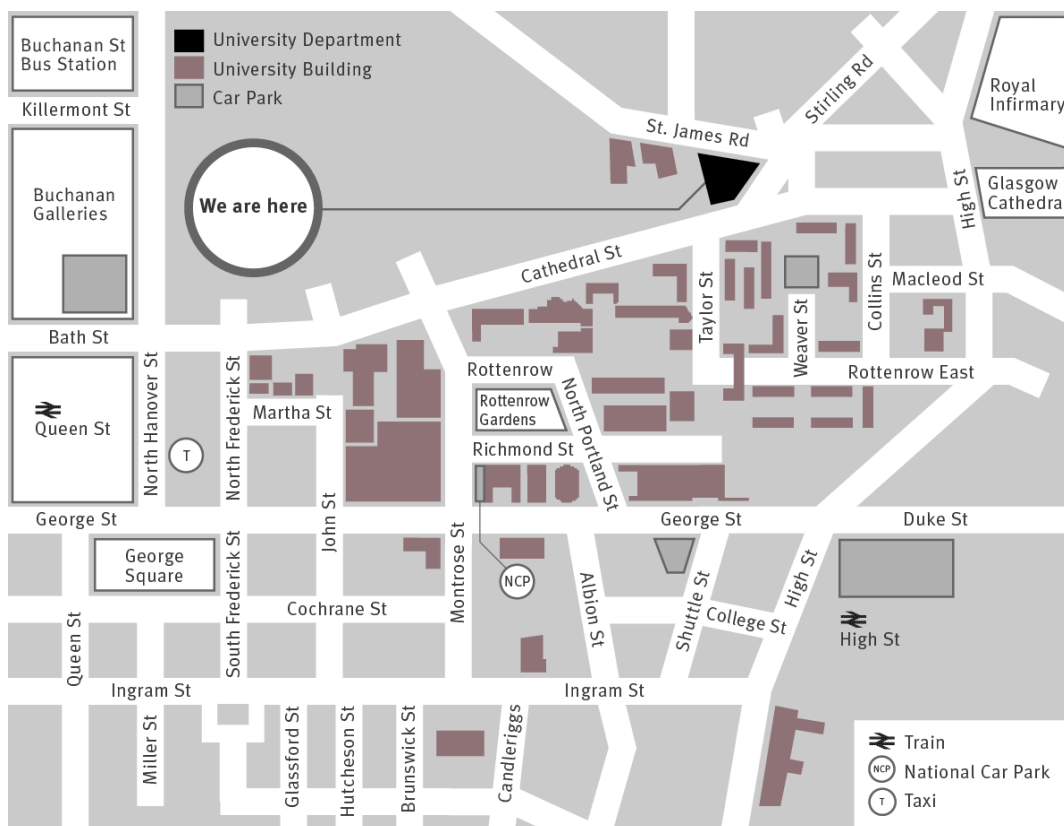
Archives and Special Collections – Visitors’ guide

The University of Strathclyde Archives and Special Collections is open to staff and students of the University and to members of the public, free of charge. However, it is advisable to contact us in advance of your visit, so that material can be looked out from store, and a place reserved for you in the reading room.

Identification

When visiting for the first time, please bring photographic proof of identity such as a passport or driving licence, and proof of current address such as a recent bank statement or utility bill.

Location



The reading room is located on Level 5 of the Andersonian Library in the Curran building in Glasgow city centre. Enter the library off Cathedral Street. If you have contacted us in advance and received a PIN number, please enter this into the kiosk beside the security gate to print a visitor’s pass which will allow you to enter and exit the library for the duration of your visit. When you reach the security gate please inform the library attendants that you are here for Archives and Special Collections and they will direct you to the reading room.

Accessibility

There are twenty-four stairs to access the main entrance of the library. If you require lift access, please let us know so that we can arrange this for you.

Reading room

The reading room is a bright and comfortable environment, with laptop places and tables for group or individual research. Digital cameras may be used without flash.

Most of our material is unique and irreplaceable. Please familiarise yourself with the *Reading room regulations* before and during your visit. Always use a pencil in the reading room and follow the advice of the reading room supervisor for handling the materials.

Quick guide to our reprographics charges

You may be asked to complete a *Copy Request Form* for any material required.

Black and white copies: A4 - 30p A3 - 40p

Scanned digital images: £12 for first image, £6 for each additional image.

Internet access for visitors

The Wi-Fi Guest service is available throughout the University of Strathclyde allowing guests and visitors reliable, fast and free access to the internet on campus. Please ask for further information on your arrival.

Alternatively, visitors from participating institutions should connect to 'eduroam', the University's primary wireless service. Your device will require to be configured at your home institution before you arrive.

Opening hours

Monday – Friday, 09:00 – 16:50

The reading room is closed on local and public holidays.

Local contact details

Telephone: 0141 548 2497

Email: archives@strath.ac.uk

Address: Archives and Special Collections
Level 5, Andersonian Library
University of Strathclyde
Curran Building
101 St James Road
Glasgow G4 0NS