Full-time Internship Programme

In collaboration with our colleagues in **Inspire**, the University of Strathclyde **Careers and Employability Service** is delighted to offer the opportunity to participate in our **'Exploring Entrepreneurship'** internship programme. The programme provides SMEs* part-funding of **£1413 (50% of total cost)** to recruit a current Strathclyde student or graduate** for a **6 week** internship programme on a full time basis. Firms must at least match the funding provided by University of Strathclyde, with interns being paid no less than **£471** a week **(£13.45** per hour***). The duration of the Strathclyde funded portion of the internship should be no longer than 6 weeks with the student or graduate completing a **35 hour** week.

Actions Required by SME

1. The SME provides the University with a completed application form capturing company details and an outline of internship. If satisfactory, University of Strathclyde will confirm that they are happy for the process to begin.

2. The SME provides the University Careers Service with a job description which is advertised on the university vacancy system for **two weeks**.

3. Strathclyde funded internships can **only** be advertised on the Strathclyde Careers Service Vacancy Portal.

4. All applications for the role go directly to the SME. Once candidates have been selected for interview, the SME must forward the CVs to the university to confirm the candidates are eligible. Once eligibility is confirmed the SME can proceed to interview and offer the role to the successful candidate.

5. The SME must supply a start date. The SME is also required to provide a company letterhead containing bank details in order to set them up on the University finance system.

6. Any employment beyond the 6 week internship programme must be fully funded by the employer.

7. SMEs can apply for 1 full time intern per funding cycle (1st Nov – 31st Oct) or 2 part time interns in different roles or working on different projects.

Invoicing

Invoicing to the University for the £1413 funding is normally carried out at the end of the 6 week internship.

Follow Up

We will visit the firms and interns (either virtually or in person) at least once during their internship and towards the end will send both the SME and the intern a short evaluation form to complete.

Contact Details

For more information please email employers@strath.ac.uk

*SMEs are defined as having less than 250 staff and £50M maximum turnover.

**Graduates are eligible up to 5 years post-graduation)

*** This hourly rate is the real living wage @November 2025