

# QUINQUENNIAL REVIEW

## Guidance for Students Meeting with the Review Panel

Thank you for agreeing to take part in the University's Quinquennial Review process. The following information provides an overview of what to expect from the experience and the meeting with the Review Panel.

### WHAT IS QUINQUENNIAL REVIEW?

Quinquennial Review is an internal review of a Department/School with a focus on learning and teaching and wider strategic activities. The aim of the Review is to ensure that academic standards are being met and maintained, to identify examples of innovation and good practice and to identify any recommendations for the Department/School to consider. The outcomes of the Review are considered by the University's Quality Assurance Committee and reported to Senate, Court, the Scottish Funding Council and the Quality Assurance Agency for Higher Education (QAA).

### WHY HAVE I BEEN INVITED TO MEET WITH THE PANEL?

Student opinion is of high importance to the University. Your input is highly valued as a way of informing your Department/School about your student experience and in helping to shape the programme for future students.

### WHAT DO I HAVE TO DO?

The Department/School will produce a Self-Evaluation Document (SED) for the Review Panel in advance of the review. The SED is designed to be a reflective review of the Department's learning and teaching and wider activities, highlighting areas of innovation, challenges and plans for the future. Having read the SED and selected key areas of the student experience to focus on, the Review Panel will ask you a range of questions about your experiences.

### WHAT SHOULD I SAY?

It is important to remember that it is the Department/School that is being reviewed and evaluated rather than you as students who are meeting with the Panel. Please be assured that responses are anonymous and that you can speak openly with the Panel. It is important to keep in mind that the Panel is focused on the wider student experience, so individual concerns (for example, a mark received for an assessment), should not be raised.

## **WHAT HAPPENS AFTER THE MEETING?**

The Review Panel produces a report, including recommendations for future actions. The Department/School is asked to make a response to the report and to comment on the planned approach for addressing the recommendations. These documents are then discussed by the University's Quality Assurance Committee, who will subsequently receive a further update on progress against recommendations within twelve months of the review taking place. The Department/School should share the findings of the Review with students who attended the meeting with the Review Panel and more widely via Staff Student Liaison Committees.