Car Parking Terms and Conditions

Introduction

Estates Services is responsible for the issue and control of car parking permits. Enquiries related to car parking should be directed to carparking@strath.ac.uk or extension 2363.

The information contained in this document relates to Strathclyde University's permit management and enforcement procedures. These Terms and Conditions serve to ensure that users of the University's car parks are informed as to their responsibilities in relation to the car parks.

Pedestrians always have priority on campus. Drivers must keep within the relevant speed limits, park only within designated parking bays, conform to the designated traffic regulations and observe relevant signage and road markings to ensure an orderly flow of traffic and safety for all. Additionally, all drivers are expected to comply with the laws regarding taxation, licensing, insurance, and roadworthiness and must report any traffic incidents to Security Services and the police. All vehicles entering the campus will be actively managed to ensure compliance. Failure to do so could result in sanctions.

Any driver who parks a vehicle on University land is entering into a contract with the University and as such agrees to comply with the car parking terms and conditions.

Car Parking Administration

Parking applications may be submitted by members of staff, including those in priority categories, those responsible for departmental vehicles, 3rd parties who have parking facilities as part of their contract, staff seeking a permit for visitors, and must be made online via the Permit Management System, https://carparking.strath.ac.uk

Annual permits are valid for the period from 1st August each year to 31st July the following year. Only one annual permit application can be submitted per person, per year, unless there is a material change in circumstances.

Parking facilities are not available for students, except as provided in the section below on '*Users with Disabilities or Medical Conditions'*.

Vehicles must only be parked within designated parking areas. Parking bays are demarcated by means of white painted lines, bollards, block paving or other paint marks, such as for disabled bays.

The University reserves the right to withdraw the availability of car parking facilities on occasion. Advance notice will be given wherever possible.

Car Parking General Principles

The University operates different permit types and priority categories for users on the John Anderson campus, with restrictions applying to certain locations. The permit types are as follows:

- Annual staff permit
- Staff day permit
- Blue badge holder permit

- 3rd party annual permit
- Visitor permit
- Restricted Mobility permit
- Student permit – on referral from Disability Services
- Residence student permit – via Accommodation Services
- Contractor permit
- Events permit
- Motorcycle permit
- Fleet permit
- Security Services permit

Vehicles must be parked within a parking bay relevant to their respective permit type.

Permits must be displayed on the vehicle windscreen at all times.

Permit holders must hold a current valid driving licence.

Permits only provide permitted parking for a specific campus/location and are issued to an individual for a registered vehicle(s).

Permits are **strictly non-transferrable**. The only exception to this is that during the period August to May inclusive, staff who know in advance that they are going to be absent from campus for a period of more than two months, may place their permit on hold. This will allow the Car Parking team to temporarily reallocate the permit to someone on the waiting list. Members of staff must give a minimum of 2 weeks' notice of their intention to resume use of their permit. Charges will be suspended while the permit is on hold.

Each permit holder is responsible for updating their details on the Permit Management System portal should they change vehicle or use a temporary vehicle. Failure to do so may result in a Parking Warning Notice (PWN) being issued.

It is the responsibility of an applicant to provide all necessary and correct information when applying for a permit. The verification of applications and supplementary data will be made by the University car parking team.

Possession of a valid permit does not guarantee a parking space but rather gives the holder the right to access and look for a space in their designated car park. If no space can be found, the driver must leave University property.

Permits are intended for use during core working hours, 7am to 6pm, and do not entitle the holder to park outwith these hours.

Termination of a Parking Permit

Permit holders may cancel an annual parking permit at any time. Deduction from salary will cease upon termination of the individual's employment or, when the surrender is voluntary, will cease with the next payroll.

Additionally, parking permits are issued on the strict condition that they must be surrendered on the termination of the member of staff's appointment and such vacated places will be subject to a supplementary ballot.

Loss or Damage to a Vehicle

No responsibility or liability is accepted by the University, its employees or agents for damage to or loss of any vehicle, or its contents, while parked on the University property. The University will only be liable where a) the loss or damage has been caused by the negligence of the University and b) the vehicle is displaying a valid car parking permit.

The liability of the University in such circumstances shall not exceed the market value of the vehicle in the case of its total loss, or £500 in the case of any other loss.

Should you be unfortunate enough to collide with another vehicle in a University car park, please advise Estates Services of the details, e.g. date, time, location, any other vehicles involved, on extension 2363 or send an email to carparking@strath.ac.uk.

Users with Disabilities or Medical Conditions

Members of staff and students who have a Local Authority Blue Badge will be guaranteed a parking space within a University car park, and, where available, in a disabled parking bay. Details of disabled bays within our car parks and also nearby on-street disabled bays can be viewed on the car park map available online here and in the table at the end of this document.

Staff who are in this category may wish to contact the car parking team via email at carparking@strath.ac.uk or extension 2363, to discuss their specific requirements prior to submitting their application. Estates Services will work with the member of staff to determine the most suitable, available parking location, taking into account the proximity to their workplace, footway and roadway conditions, topography, weather conditions etc. Holders of valid Blue Badges must register their vehicle on the online permit portal, https://carparking.strath.ac.uk, and proof of a valid blue badge will be required.

Blue badges must be visibly displayed in the vehicle at all times whilst parked on University property, and only blue badge holders may park in designated disabled bays.

Students with a disability should contact the Disability & Wellbeing Service to request access to car parks.

There is no charge for blue badge permits.

Restricted Mobility (temporary) Permits

Staff with temporary mobility problems may apply for a parking permit for the duration of their impairment (for an initial maximum period of 12 weeks, after which further certification would be required). A letter will be required from a medical practitioner, confirming that the staff member has a temporary need to use a car to travel between their home and their place of work. Allocation of a space on these grounds will be at the discretion of the Car Parking team.

Under this category the following temporary impairments will be among those considered; a) temporary impairment to mobility following surgery. b) because of treatment e.g., receiving chemotherapy. c) due to respiratory disease until treatment controls symptoms e.g., COPD, d) due to impaired mobility arising from the advanced stages of pregnancy.

Balloting Procedures for Annual Permits

After the priority category permits have been allocated, any remaining places will be subject to a ballot, which will take place in June each year. The ballot will be conducted by computer and successful applications will be selected randomly. Car park preferences have no impact on the outcome of the ballot.

Permit Charges

A mixture of annual and day permits is available. Annual permits for 2026/27 will be charged at a rate of £696 per year (£58 per month). This will be deducted from salary via payroll monthly in arrears.

Day Permits are bookable online, up to 14 days in advance and are designed to assist staff working agilely. Day permits are currently available in the Graham Hills External car park. The current charge for these is £4 per day.

Annual Motorcycle permits are charged at £132 per year, £111 per month.

Car Parking charges are reviewed regularly, any changes will be communicated to staff via Inside Strathclyde.

Visitor Permits

Visitors' spaces are limited, are only available for specific car parks and must be pre-booked. Applications for these spaces must be submitted, through the online permit portal, by a member of staff from the department to which the visit relates. Spaces are subject to availability and charges will apply. Spaces may be applied for on behalf of the following: visitors attending meetings with University staff; invited guests of the University, at departmental discretion; VIPs (no charge), conference organisers and delegates; and consultants retained by the University (while working on University premises). Visitor permits will be virtual.

Student Permits

Students (other than those with a disability) are not eligible to apply for parking permits. The only exception to this is at Andrew Ure Hall where limited parking is available for residents of the Student Halls. These spaces are administered and managed directly by Accommodation Services.

Contractors, Delivery Vehicles and Couriers

Contractors, delivery vehicles and couriers carrying out pick-ups and drop-offs should use the designated drop off/contractor permit areas for parking, for up to a maximum of 20 minutes. These areas are closely monitored and Parking Warning Notices will be issued to any vehicle exceeding the 20 minutes time restriction.

Contractors should be briefed on the car parking restrictions and parking arrangements prior to attending site.

Where contractors require to park vehicles for longer than the maximum time limit, in order to fulfil their contractual obligations, they should book a contractors' permit. A fixed number of permits are reserved for contractor use. A parking permit will be provided to these contractors and will contain details of the building they are visiting, the date and time of arrival and departure, their vehicle registration number and their company name. This permit must be displayed on the windscreen. As regards major development and construction programmes on campus, specific agreements must be made between the contractor, the Project Manager and the Car Parking Team.

A small group of contractors is on campus on a regular basis providing ongoing and constant outsourced work, such as lift repairs. Such contractors will be provided with annual visitor permits in a car park to be nominated by the Car Parking team. These permits will be charged at a commercial rate.

Car Parking wardens will enforce the parking regulations which apply to contractors.

Failure to Comply with these Terms and Conditions

University Security Services staff are authorised to direct traffic on University property, regulate entry to car parks, manage car parking bays, issue parking warning notices and generally ensure compliance with the University's parking Terms and Conditions. The car parks will be regularly patrolled by authorised University Security Services staff.

Parking Warning Notices (PWN) will be issued for the following breaches of the terms and conditions:

- Parked outside or not wholly within the confines of a designated marked bay
- Parked without a valid parking permit or outwith the time limits of the permit
- Parked in a disabled bay without displaying a blue badge
- Any vehicle other than a motorcycle, which is parked in a motorcycle bay
- Parked in a loading place or bay during restricted hours without loading
- Parked without payment of the parking charge
- Parking for longer than permitted
- Parking causing an obstruction
- Parking in a car park when closed
- Parking in a parking place for a purpose other than that designated

Anyone found to have committed repeated infringements may have parking rights withdrawn temporarily or permanently (subject to an appeal) and may be disbarred from applying for a parking permit within the following 12-month period.

If you have received a warning notice which you consider was wrongly issued please contact the Car Parking team providing any relevant evidence, including photographic evidence where available.

Review of Parking Terms and Conditions

The University of Strathclyde Parking Terms and conditions are subject to periodic review.

These were last reviewed 23/4/2026

Anyone applying for car parking facilities at the University of Strathclyde does so on the understanding that all the above conditions and criteria are understood and accepted.

Parking Areas

The University parking areas currently available are listed below. No other spaces on campus are deemed to be official parking bays. Anyone parking outwith the below areas is liable to receive a Parking Warning Notice.

Car Park	Zone	Disabled Bays	Details
Andrew Ure Hall		3	Automatic barrier control in operation Operated via staff card
Birkbeck Court Lower	Rottenrow	3	
Birkbeck Court Upper	Rottenrow	0	
Collins Street		0	Gate with key lock in operation
Curran External		0	Gate with padlock in operation
Curran Internal		8	Operated via proximity card
Graham Hills External		0	Automatic barrier control in operation Operated via staff card
Graham Hills Internal Level 3	Graham Hills Internal	0	Automatic barrier control in operation Operated via staff card
Graham Hills Internal Level 4	Graham Hills Internal	4	Automatic barrier control in operation Operated via staff card
Henry Dyer		2	Rising bollard operated via key fob
John Anderson	Rottenrow	1	Automatic barrier control in operation at Rottenrow East Operated via staff card Part of Rottenrow and Taylor Street permit zone
John Street	John Street	0	Automatic barrier control in operation at John Street Operated via staff card Part of John Street permit zone
McCance		2	Operated via staff card
Richmond Street		12	Disabled parking only

Rottenrow East	Rottenrow	2	Automatic barrier control in operation at Rottenrow East Operated via staff card
Rottenrow West		0	Collapsible bollards/padlocks in use
St James Road		0	
Taylor Street	Rottenrow	1	Automatic barrier control in operation at Rottenrow East Operated via staff card
Thomas Graham		1	Rising kerb in operation at John Street Operated via staff card Part of John Street permit zone
Weaver Street	Rottenrow	0	Automatic barrier control in operation at Rottenrow East Operated via staff card Part of Rottenrow and Taylor Street permit zone
		39	