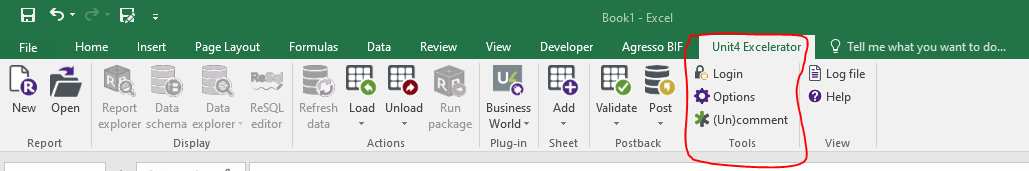
**Updating the URL on the Excelerator function:**

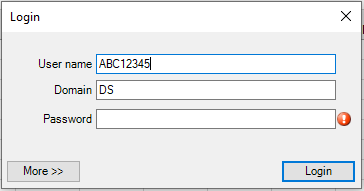
Due to the latest upgrade of the Finance Management System (FMS) there is a requirement to update the excelerator function credentials on your Excel software so this can be pointed to the correct system.

To do this please follow the below instructions:

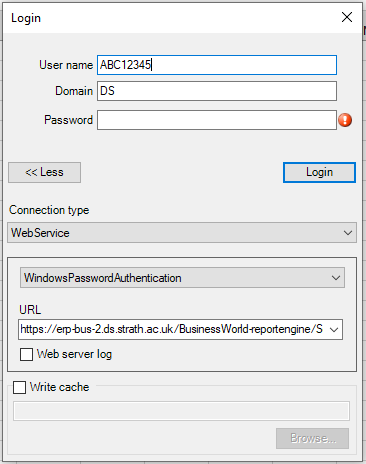
1. Open Excel
2. On the Menu Ribbon, Select the UNIT4 Excelerator tab



1. Select the ‘Login’ icon
2. You will see your screen below (with your own user ID credentials)

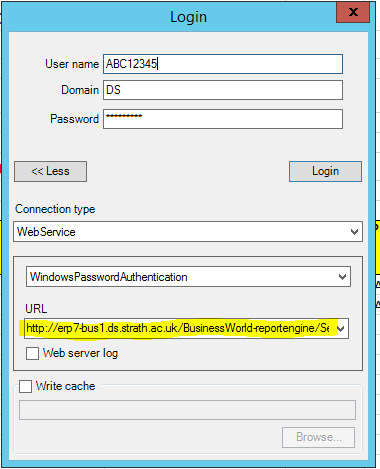


1. Select the ‘More>>’ icon



1. You will be required to amend the URL on the Connection Type. Please use the latest URL below:

[https://erp7-bus1.ds.strath.ac.uk/BusinessWorld-reportengine/Service.asmx](https://erp7-bus1.ds.strath.ac.uk/BusinessWorld-reportengine/Service.asmx )



1. Enter your password and select ‘Login’
2. This should now connect you to the latest Milestone 7 version of FMS to run your excelerator reports.
3. If there are any issues then please contact [financial-systems@strath.ac.uk](mailto:financial-systems@strath.ac.uk) for assistance.