**Knowledge Exchange Fellow**

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| Choose/type an item or delete row | Select a department | | |
| Choose/type an item or delete row | Choose an item | | |
| Staff Category | Knowledge Exchange | Reference No | Click here to enter text |
| Reports To | Head of Department/Institute | Grade | 8 |
| Salary Range | £45585 - £56021 | Contract Type | Choose a contract type |
| FTE | Select/type an FTE value | Closing Date | Click here to enter a date |
| Holidays | 31 days + 11 statutory days  Option to purchase additional holidays. | On Site Facilities | Car parking, sports centre, catering. |
| Pensions | Contributory pension scheme available to all staff including generous employer contribution. | | |
| Training | Professional Development with [Organisational and Staff Development Unit](http://www.strath.ac.uk/hr/learninganddevelopment/) (OSDU) plus external training if required. | | |
| Family Friendly Benefits | Generous parental leave provision, on-campus nursery and options for flexible working. | | |
| Health and Wellbeing | University Sport centre, Occupational Health service, access to health and wellbeing events, cycle to work scheme, Employee Assistance Programme, agile working and established carers support network and carer friendly policies. | | |

# Job Advert

*Add Department/School details & project details here.*

As a Knowledge Exchange Fellow, you will engage as an independent knowledge exchange professional in individual and collaborative knowledge exchange projects, establishing a distinctive programme of area of knowledge exchange and generating interest through engagement with industry and professional bodies. You will apply as Principal- or Co-Investigator, to appropriate external organisations for knowledge exchange funding and manage projects secured. You will write up reports, often as lead author, for external organisations, and further write up findings for additional dissemination (e.g. professional publications or peer review journal publication) as appropriate.

To be considered for the role, you will have a good honours degree and PhD / higher degree (or equivalent professional experience) in appropriate discipline. You will have a personal track record in carrying out knowledge exchange projects and a demonstrable track record in developing high quality knowledge exchange proposals and playing a leading role in attracting knowledge exchange funding. The successful candidate will have knowledge exchange interests which are consistent with the strategic direction of the Department/School and will have the ability to plan and organise knowledge exchange programmes, and to pull together teams of academic professional staff and others as appropriate, to ensure project delivery for the client and benefits to the University.

# Job Description

## Brief Outline of Job:

To pursue and establish an independent and high quality knowledge exchange programme/s, including securing knowledge exchange contracts and funding; manage knowledge exchange programmes to ensure delivery of associated objectives; where appropriate, to manage a knowledge exchange team (staff and students); to engage as appropriate in relevant research and teaching activities; and to carry out administrative tasks assigned by the Head of Department/School.

## **Main Activities/Responsibilities**:

|  |  |
| --- | --- |
| 1. | Engage as an independent knowledge exchange professional in individual and collaborative knowledge exchange projects, establishing a distinctive programme of area of knowledge exchange and generating interest through engagement with industry and professional bodies. |
| 2. | Apply, as Principal- or Co-Investigator, to appropriate external organisations for knowledge exchange funding and manage projects secured. |
| 3. | Write up reports, often as lead author, for external organisations, and further write up findings for additional dissemination (e.g. professional publications or peer review journal publication) as appropriate. |
| 4. | Manage a knowledge exchange team (students and staff), providing direction, support and guidance. |
| 5. | Participate in and develop external networks to foster knowledge exchange collaborations, to inform the development of knowledge exchange objectives and to identify potential sources of funding. |
| 6. | Secure funding for and successfully manage CPD events and consultancy activity. |
| 7. | Collaborate with colleagues to ensure that knowledge exchange advances inform departmental research and teaching efforts, including as contributing to relevant research and/or teaching programmes as appropriate. |
| 8. | Carry out Department/School, Faculty and/or University administrative and management functions, for example through membership of committees. |
| 9. | Engage in continuous professional development. |

# Person Specification

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| --- | --- | --- |
| Educational and/or Professional Qualifications **(E=Essential, i.e. a candidate must meet all essential criteria to be considered for selection, D=Desirable)** | **Essential/ Desirable** | **Assessment Method** |
| Good honours degree and PhD (or, exceptionally, equivalent professional experience) in appropriate discipline. | Essential | Application/CV |
| Membership of relevant Chartered/professional bodies (for example Higher Education Academy). | Desirable | Application/CV |
| Experience |  |  |
| Knowledge exchange interests consistent with the strategic direction of the Department/School. | Essential | App/CV/ Interview |
| Established personal track record in carrying out knowledge exchange projects. | Essential | App/CV/ Interview |
| Demonstrable track record in developing high quality knowledge exchange proposals and playing a leading role in attracting knowledge exchange funding. | Essential | App/CV/ Interview |
| Some experience of teaching / delivery of training at undergraduate and/or postgraduate levels and/or to professional audiences. | Essential | App/CV/ Interview |
| A body of published research in high quality publications demonstrating standards of excellence. | Desirable | Application/CV |
| Experience of multi/inter-disciplinary knowledge exchange and research. | Desirable | App/CV/ Interview |
| Experience of student assessment activities. | Desirable | App/CV/ Interview |
| Job Related Skills and Achievements |  |  |
| Sufficient knowledge and skills to be able to establish and maintain a network of relevant contacts, and ensure credibility within external partnerships. | Essential | App/CV/ Interview |
| Ability to plan and organise knowledge exchange programmes, and to pull together teams of academic professional staff and others as appropriate, to ensure project delivery for the client and benefits to the University. | Essential | Interview |
| Ability to work constructively within a team environment and to lead teams. | Essential | Interview |
| Personal Attributes |  |  |
| Excellent interpersonal and communication skills, with the ability to listen, engage and persuade, and to present complex information in an accessible way to a range of audiences. | Essential | Interview |

# Application Procedure

Select Application Procedure (HR use only)

# Other Information

Further information on the application process and working at Strathclyde can be found on our website (<http://www.strath.ac.uk/hr/workforus>).

Informal enquiries about the post can be directed to Enter contact name, Enter contact job title (Enter contact email/phone details.).

**Conditions of Employment**

Conditions of employment relating to the Knowledge Exchange staff category can be found at: [Conditions of Employment](http://www.strath.ac.uk/hr/careerpathways/informationtermsconditions/).

**Rewards and Benefits**

Our staff have access to a wide range of outstanding benefits that include financial rewards, family friendly and wellbeing benefits and career development opportunities, details of which can be found [here](https://www.strath.ac.uk/workwithus/vacancies/rewardsbenefits/).

## PVG Check

This position involves regulated work, making it a legislative requirement that the successful candidate becomes a member of the Protection of Vulnerable Groups Scheme. If appointed, employment with the University will not be confirmed, until membership of the Scheme has been received. The successful applicant will be precluded from working with protected groups until that time.

## Basic Disclosure

This role requires the satisfactory outcome of a Basic Disclosure Scotland Check. The successful applicant will be asked to carry out a Basic Disclosure Scotland Check. Whether an outcome is satisfactory will be determined by the University.

## Pre-employment health screening

An offer of appointment will be subject to a medical assessment by Occupational Health. An individual who accepts an offer of employment must complete a confidential medical questionnaire and forward it to the Occupational Health Nurse within 5 days of receipt. If further information is required the individual may be contacted by the OHN or a Medical Advisor and a personal appointment with the individual may be arranged. An unconditional contract of employment will not be issued until Human Resources receives confirmation that applicant is fit to undertake the duties of the post.

## Probation

Where applicable, the successful applicant will be required to serve a 12 month probationary period.

## Pension

The successful applicant will be eligible to join the Universities' Superannuation Scheme. Further information regarding this scheme is available from [Payroll and Pensions](http://www.strath.ac.uk/finance/financialservices/pensions/).

## Relocation

Where applicable, the University offers a relocation package to support new employees who meet the eligibility criteria. The relocation package is offered as a contribution towards costs incurred, and is designed to be flexible, allowing staff to use the financial support available in the way that will be most helpful to them. Further details are outlined in the Relocation Policy.

## Interviews

Informal interviews will be held on Enter an informal interview date..

Formal interviews for this post will be held on Enter an interview date..

## Equality and Diversity

The University of Strathclyde is a socially progressive institution that strives to ensure equality of opportunity and celebrates the diversity of its student and staff community.  Strathclyde is people-oriented and collaborative, offering a supportive and flexible working culture with a deep commitment to our equality, diversity and inclusion charters, initiatives, groups and networks.

We strongly encourage applications from Black, Asian and minority ethnicity, women, LGBT+, and disabled candidates and candidates from lower socio-economic groups and care-experienced backgrounds.

## University Values

The University’s Values capture what we’re all about: who we are, what we believe in and what we stand for. [Our Values](https://www.strath.ac.uk/whystrathclyde/values/) have been derived from how we act and how we expect to be treated as part of Strathclyde.

