**Teaching Fellow**

|  |  |  |  |
| --- | --- | --- | --- |
| Choose/type an item or delete row | Select a department | | |
| Choose/type an item or delete row | Choose an item | | |
| Staff Category | Teaching | Reference No | Click here to enter text |
| Reports To | Head of department/Institute | Grade | 8 |
| Salary Range | £45585 - £56021 | Contract Type | Choose a contract type |
| FTE | Select/type an FTE value | Closing Date | Click here to enter a date |
| Holidays | 31 days + 11 statutory days  Option to purchase additional holidays. | On Site Facilities | Car parking, sports centre, catering. |
| Pensions | Contributory pension scheme available to all staff including generous employer contribution. | | |
| Training | Professional Development with [Organisational and Staff Development Unit](http://www.strath.ac.uk/hr/learninganddevelopment/) (OSDU) plus external training if required. | | |
| Family Friendly Benefits | Generous parental leave provision, on-campus nursery and options for flexible working. | | |
| Health and Wellbeing | University Sport centre, Occupational Health service, access to health and wellbeing events, cycle to work scheme, Employee Assistance Programme, agile working and established carers support network and carer friendly policies. | | |

# Job Advert

Enter text of Job Advert here.

# Job Description

## Brief Outline of Job:

To design and deliver a range of teaching materials and undertake student assessment activities; to engage in relevant scholarship, professional and knowledge exchange activities; and to carry out administrative tasks assigned by the Head of Department/School.

## **Main Activities/Responsibilities**:

|  |  |
| --- | --- |
| 1. | Design and deliver a range of teaching materials at undergraduate and postgraduate levels, including contribution to curriculum review and enhancement, in a manner that supports a research-informed approach to student learning. |
| 2. | Undertake student assessment and examination activities, including the provision of appropriate feedback to students. |
| 3. | Supervise students and staff as required, providing direction, support and guidance. |
| 4. | Engage in individual or collaborative scholarship activities, developing and producing learning materials and disseminating the results as appropriate. |
| 5. | Participate in the development and submission of proposals to secure funding for teaching development activities. |
| 6. | Develop knowledge exchange activities by, for example, establishing educational links with industry and influencing public policy and the professions. |
| 7. | Carry out Department/School, Faculty and/or University administrative and management functions, for example through membership of committees and/or by acting as class/module/year co-ordinator. |
| 8. | Contribute to cognate research activities by providing specialist input based on professional expertise, experience and qualifications/registration. |
| 9. | Engage in continuous professional development, which may include establishing, in a developing capacity, a personal portfolio of research activity. |

# Person Specification

|  |  |  |
| --- | --- | --- |
| Educational and/or Professional Qualifications **(E=Essential, i.e. a candidate must meet all essential criteria to be considered for selection, D=Desirable)** | **Essential/ Desirable** | **Assessment Method** |
| Good honours degree and PhD (or equivalent professional experience) in appropriate discipline. | Essential | Application/CV |
| Membership of relevant Chartered/professional bodies (including Higher Education Academy). | Desirable | Application/CV |
| Experience |  |  |
| Established track record of teaching at undergraduate and/or postgraduate levels. | Essential | App/CV/ Interview |
| Experience of student assessment activities. | Essential | App/CV/ Interview |
| Experience of curriculum development. | Essential | App/CV/ Interview |
| Experience of managing teaching activities and teams. | Desirable | App/CV/ Interview |
| Track record of securing funding for teaching, scholarship and/or knowledge exchange activities. | Desirable | App/CV/ Interview |
| Job Related Skills and Achievements |  |  |
| Ability to plan and organise own workload and supervise and delegate work to others | Essential | Interview |
| Ability to develop ideas for, and disseminate/apply results of, scholarship activities. | Essential | Interview |
| Ability to work within a team environment and lead teams where required. | Essential | Interview |
| Track record of relevant scholarship and/or research activity. | Desirable | Interview |
| Track record in knowledge exchange related activities. | Desirable | Interview |
| Personal Attributes |  |  |
| Excellent interpersonal and communication skills, with the ability to listen, engage and persuade, and to present complex information in an accessible way to a range of audiences. | Essential | Interview |

# Application Procedure

Select Application Procedure (HR use only)

# Other Information

Further information on the application process and working at Strathclyde can be found on our website (<http://www.strath.ac.uk/hr/workforus>).

Informal enquiries about the post can be directed to Enter contact name, Enter contact job title (Enter contact email/phone details.).

**Conditions of Employment**

Conditions of employment relating to the Teaching staff category can be found at: [Conditions of Employment](http://www.strath.ac.uk/hr/careerpathways/informationtermsconditions/).

**Rewards and Benefits**

Our staff have access to a wide range of outstanding benefits that include financial rewards, family friendly and wellbeing benefits and career development opportunities, details of which can be found [here](https://www.strath.ac.uk/workwithus/vacancies/rewardsbenefits/).

## PVG Check

This position involves regulated work, making it a legislative requirement that the successful candidate becomes a member of the Protection of Vulnerable Groups Scheme. If appointed, employment with the University will not be confirmed, until membership of the Scheme has been received. The successful applicant will be precluded from working with protected groups until that time.

## Basic Disclosure

This role requires the satisfactory outcome of a Basic Disclosure Scotland Check. The successful applicant will be asked to carry out a Basic Disclosure Scotland Check. Whether an outcome is satisfactory will be determined by the University.

## Pre-employment health screening

An offer of appointment will be subject to a medical assessment by Occupational Health. An individual who accepts an offer of employment must complete a confidential medical questionnaire and forward it to the Occupational Health Nurse within 5 days of receipt. If further information is required the individual may be contacted by the OHN or a Medical Advisor and a personal appointment with the individual may be arranged. An unconditional contract of employment will not be issued until Human Resources receives confirmation that applicant is fit to undertake the duties of the post.

## Probation

Where applicable, the successful applicant will be required to serve a 12 month probationary period.

## Pension

The successful applicant will be eligible to join the Universities' Superannuation Scheme. Further information regarding this scheme is available from [Payroll and Pensions](http://www.strath.ac.uk/finance/financialservices/pensions/).

## Relocation

Where applicable, the University offers a relocation package to support new employees who meet the eligibility criteria. The relocation package is offered as a contribution towards costs incurred, and is designed to be flexible, allowing staff to use the financial support available in the way that will be most helpful to them. Further details are outlined in the Relocation Policy.

## Interviews

Informal interviews will be held on Enter an informal interview date..

Formal interviews for this post will be held on Enter an interview date..

## Equality and Diversity

The University of Strathclyde is a socially progressive institution that strives to ensure equality of opportunity and celebrates the diversity of its student and staff community.  Strathclyde is people-oriented and collaborative, offering a supportive and flexible working culture with a deep commitment to our equality, diversity and inclusion charters, initiatives, groups and networks.

We strongly encourage applications from Black, Asian and minority ethnicity, women, LGBT+, and disabled candidates and candidates from lower socio-economic groups and care-experienced backgrounds.

## University Values

The University’s Values capture what we’re all about: who we are, what we believe in and what we stand for. [Our Values](https://www.strath.ac.uk/whystrathclyde/values/) have been derived from how we act and how we expect to be treated as part of Strathclyde.

