

Check Rules and Forwarding



1. In your email account, click on the Settings icon.



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In the drop-down menu, click on View all
 Outlook settings.

3. In the Settings pop-up window, in the Mail navigation pane, click on Rules.



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4. Check that all the Rules were created byyou. If you see any you do not recognise,click on the Delete icon next to it.

5. In the Mail navigation pane, click on Forwarding.

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		You can forward your email to another account. Enable forwarding Forward my email to:	
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Was this information helpful?

CONTACT US

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