

## Set up email on your Android device

Your phone must be connected to the internet. Different versions of Android may vary slightly but the layout will be the same.



1. Select Email.

Add account				
E	Exchange			
Μ	Gmail			
	Hotmail			
Уаноо/	Yahoo			
	Other			

2. Select Exchange.

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$\leftarrow$ Add an Exchange account				
Email address	-			
Username (optional)				
Password	Ø			
MANUAL SETUP				
SIGN IN				

3. Enter your email address and password, then select Sign In.



Exchange allows you to sync emails, contacts, and calendars. Internet access is required to provide these functions. The following information will also be collected and used:

· Contacts information, for the purpose of reading and modifying your contacts.

Exchange will only work if you agree to the collection of the above information and grant access to the required permissions.

By touching AGREE, you indicate that you agree to the above content.

CANCEL

AGREE

4. Select Agree.

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Email address			
elizabeth.scott@strath.ac.	uk		
Domain			
Domain			
Username			
elizabeth.scott@strath.ac.uk			
Password			
•••••	Ś		Ŕ
Server		Server	
strath.ac.uk		outlook.office365.com	1
Port		Port	
443		443	
Security type	SSL/TLS >	Security type	SSL/TLS >
Client certificate	None >	Client certificate	None >
Mobile device ID	androidc319124131	Mobile device ID	androidc319124131
PREVIOUS	NEXT	PREVIOUS	NEXT

5. If the Server defaults to strath.ac.uk, delete it.

6. Where it says Server, enter outlook.office365.com. Select Next.

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← Account setup

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Sync frequency

Automatic (push) >

Email sync range

One week >



PREVIOUS	NEXT	
7. Select Next.		

Your email will now start to synchronise with your device. Please allow time for this to happen.

Was this information helpful?

**CONTACT US** 

## Email: help@strath.ac.uk Call: 0141 548 4444

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