

Upload a file for printing

Guests and visitors can print from their own devices. You can do this by going to <u>https://its-printapp.ds.strath.ac.uk/user</u>.

MF 19.0	
Username Password	
Login	
Guests click here to register	
English V	





2. Click on Web Print.

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PRINTER MANE 1	LOCATION/DEPARTMENT	
its-printstud/WebPrint_Colour (virtual)		
its-printstud/WebPrint_Colour_A3 (virtual)		
Its-printstud/WebPrint_Mono (virtual)		
its-printstud/WebPrint_Mono_A3 (virtual)		
e Back to Active Jaha		2, Print Options and Account Selection

4. Select whether you want to send the print as colour or black and white, or as A3 or A4, then click on 2. Print Options and Account Selection.



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3. Click on Submit a Job.

Web Print

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Web Print		2. Printer	2. Options	
Options	Copies 1			
< 1. Printer Selection			3. Upload Do	xuments >

5. Where it says Copies, enter the number of copies you want. Click on 3. Upload Documents.

6. Where it says Drag files here, drag and drop your file. Alternatively, you can upload your file by clicking on Upload from computer.

Click on Upload & Complete.

Web Print

SUBHIT TIME Aug 7, 2019 9044:11 AM	its-printstud (WebPrint_Colour	Capita out of hours Posters A3. docx	1	E0.20	Held in a queue
	PRINTER	DOCUMENT NAME	PAGES		
Submit a Job +					
Web Print is a service to enable pri	nting for laptop, wireless and unauthentica	ted users without the need to install print drivers. I	to upload a documer	it for printing,	click Submit a Job below.
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Web Print is a service to enable pri	nting for laptop, wireless and unauthentica	ted users without the need to install print drivers. 1	lo upload a documer	nt for printing,	click Submit a Job below.

7. Your document has now been uploaded to the print queue and is available to print from the printer.

Was this information helpful?

CONTACT US

Email: help@strath.ac.uk Call: 0141 548 4444

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