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**Mobility Agreement Staff Mobility For Training[[1]](#endnote-1)**

**The staff member Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Last name (s)** |  | **First name (s)** |  |
| **Seniority[[2]](#endnote-2)** | Junior [ ]  Intermediate [ ] Senior [ ]   | **Nationality[[3]](#endnote-3)** |  |
| **Sex**  | Female [ ]  Male [ ]  | **Academic year** | 2016/2017 |
| **E-mail** |  |
| **Planned period of training (min: 2 days)** |  | **To** |  |
| **Days of training duration (excluding any travel days)** |  |

**The Sending Institution[[4]](#endnote-4)**

|  |  |
| --- | --- |
| **Name**  | University of Strathclyde  |
| **Erasmus code[[5]](#endnote-5)** **(if applicable)** | UK GLASGOW02  | Faculty/Department | Social Work  |
| **Address** | 16 Richmond Street, Glasgow, G1 1XQ | **Country code[[6]](#endnote-6)** | UK |
| **Contact person**  | Kate Kenyon | **Contact position** | Erasmus Coordinator |
| **Contact email address:** | Kate.kenyon@strath.ac.uk  | **Contact telephone**  | +44 141 5482 992 |

**The Receiving Institution/Enterprise**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |   | **Faculty/Department** |  |
| **Address:**  |  | **Erasmus Code:**  |  |
| **Country** |  |
| **Contact person** |  | **Contact Position**  |  |
| **Contact email address** |  | **Contact telephone**  |  |
| **Type of enterprise:** |  | **Size of enterprise****(if applicable)** | [ ] <250 employees[x] >250 employees |

#### For guidelines, please look at the end notes on page 3.

 **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

|  |  |
| --- | --- |
| **Main subject field of training [[7]](#endnote-7):** |  |
| **Language of training:** | English  |
| **Overall objectives of the mobility** |
|  |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |
|  |
| **Activities to be carried out** |
|  |
| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member):** |
|  |

|  |
| --- |
| ***Commitment*** * By signing[[8]](#endnote-8) this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.
* The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.
* The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.
* The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.
* The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.
 |
| **Commitment** | **Name** | **Signature**  | **Date**  |
| Training staff Member  |  |  |  |
| Responsible person at theSending Institution(should be head of school/department)  |  |  |  |
| Responsible person at theReceiving Institution |  |  |  |

1. In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-4)
5. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-5)
6. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-6)
7. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at <http://ec.europa.eu/education/tools/isced-f_en.htm>) should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-7)
8. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-8)