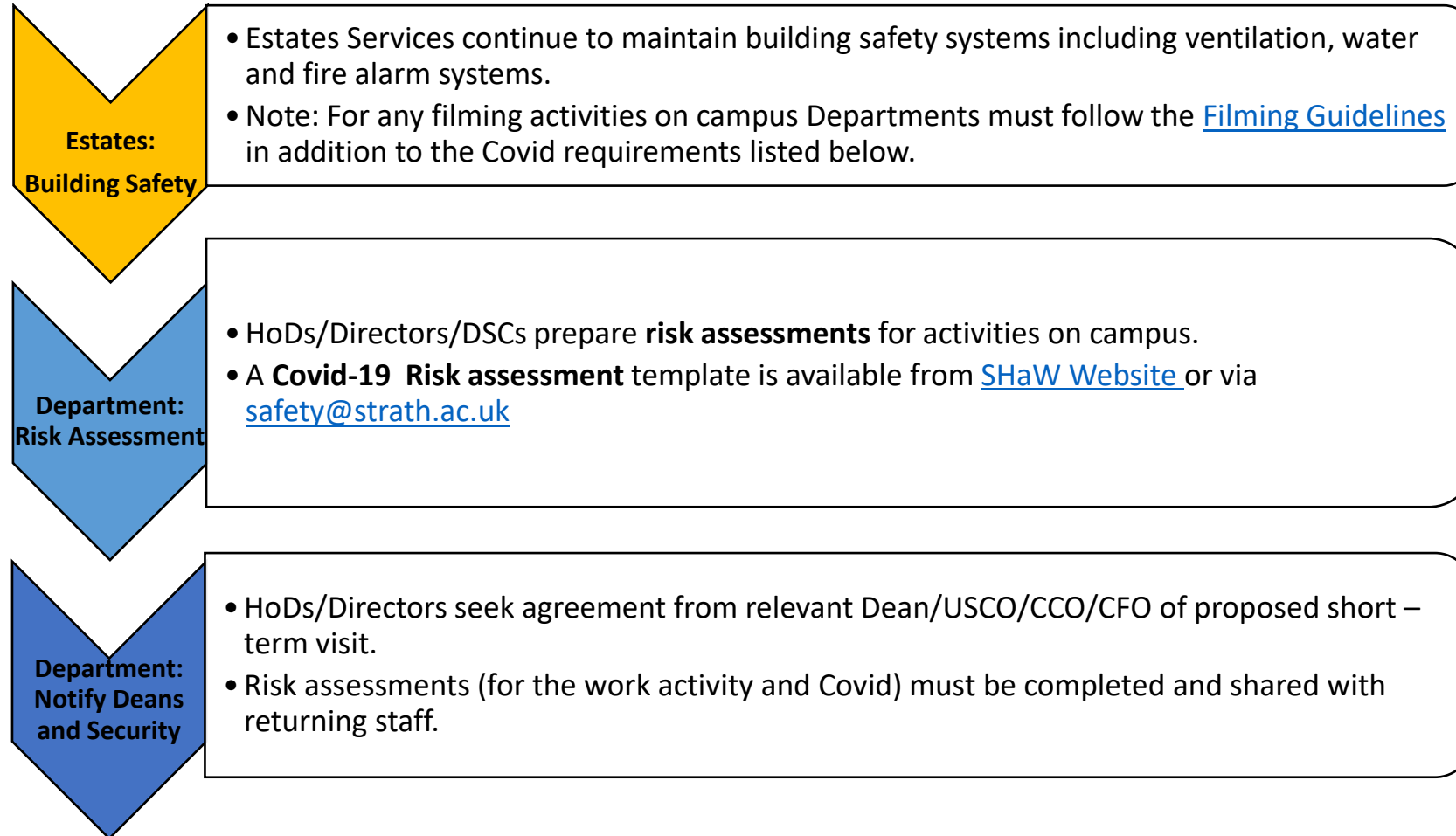


Return and Resume Safeguarding and Compliance

Readiness Approval Flowcharts October 2021

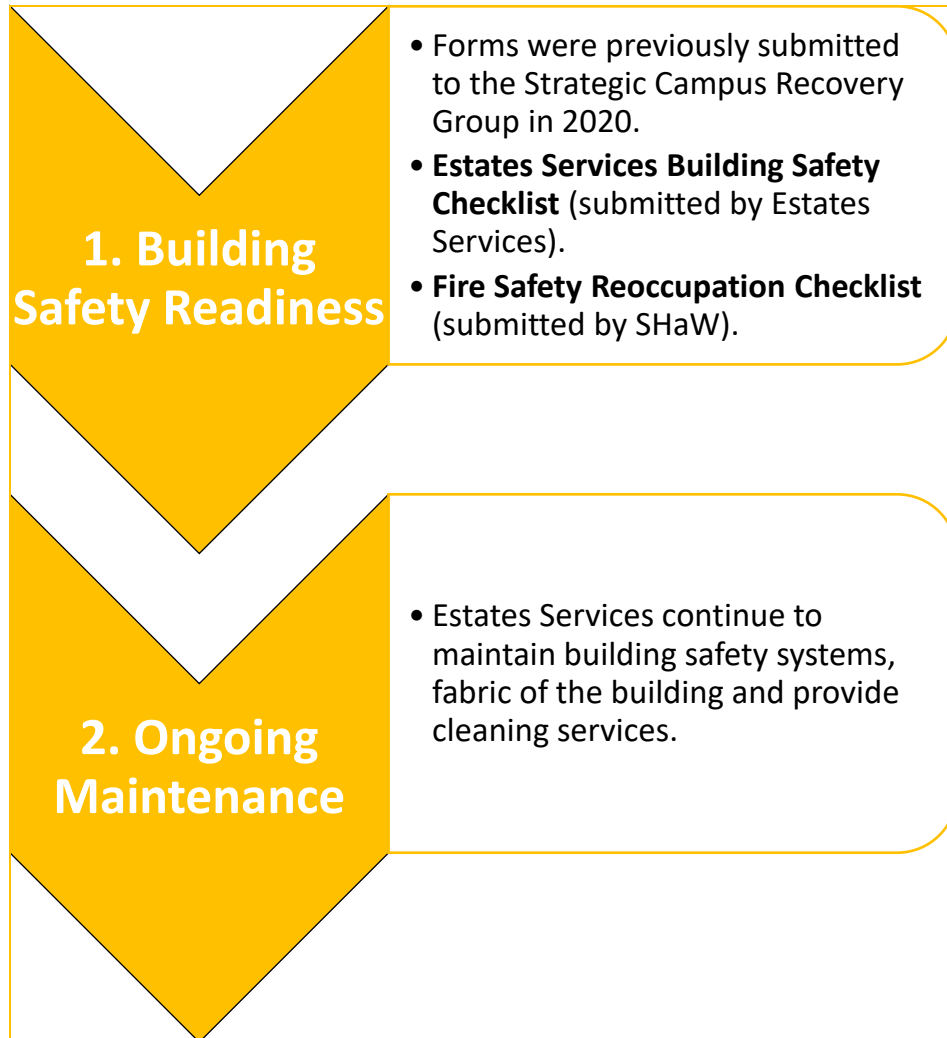
To align with the Scottish Government [Strategic Framework](#) and [Protection Levels](#)

Flowchart 1 – Staff short duration visits to buildings for pre-return planning and ad-hoc meetings/work activities.

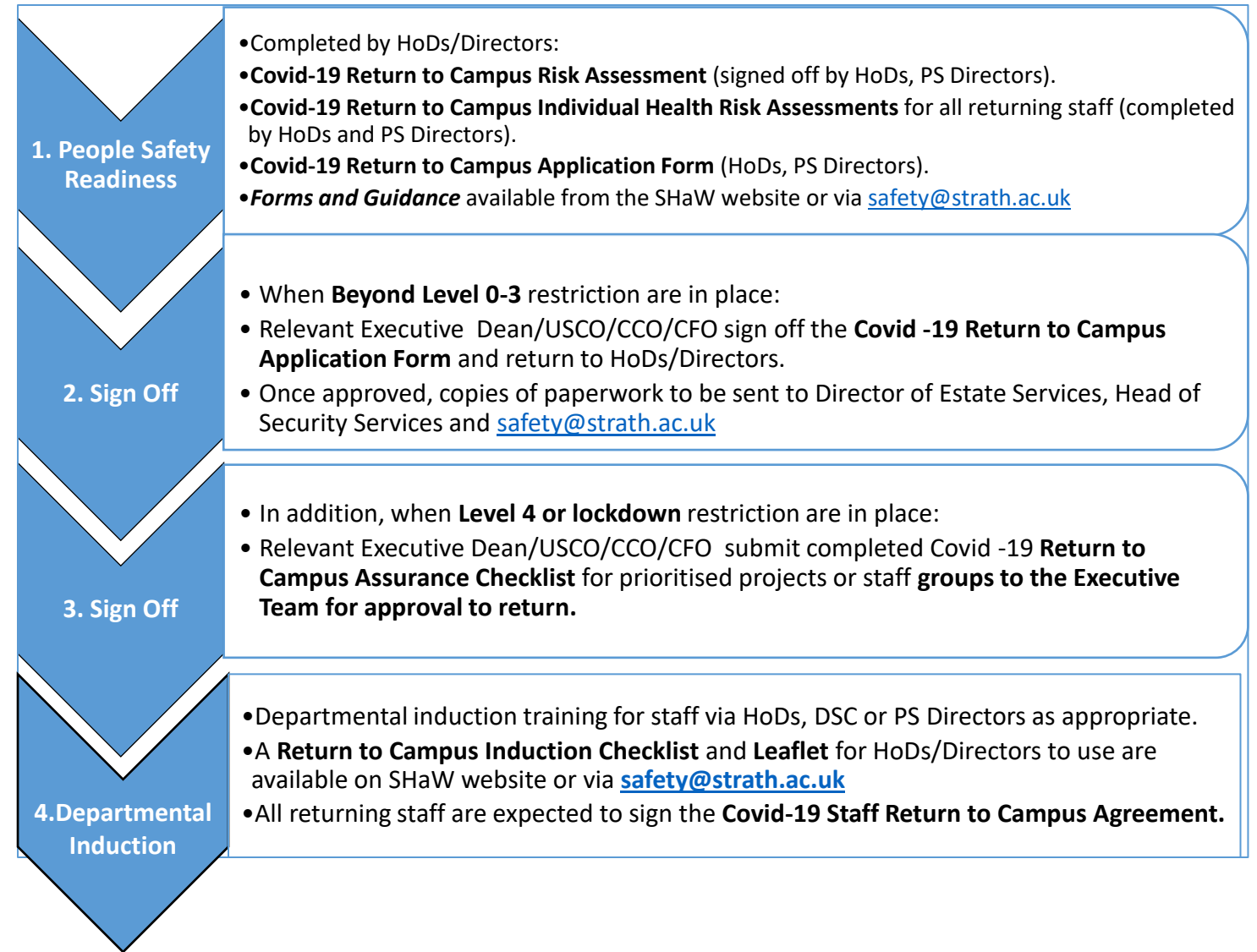


Flowchart 2 - Staff groups returning to campus to resume activities in line with the Scottish Government [Strategic Framework](#) and [protection levels](#).

Building Safety Readiness



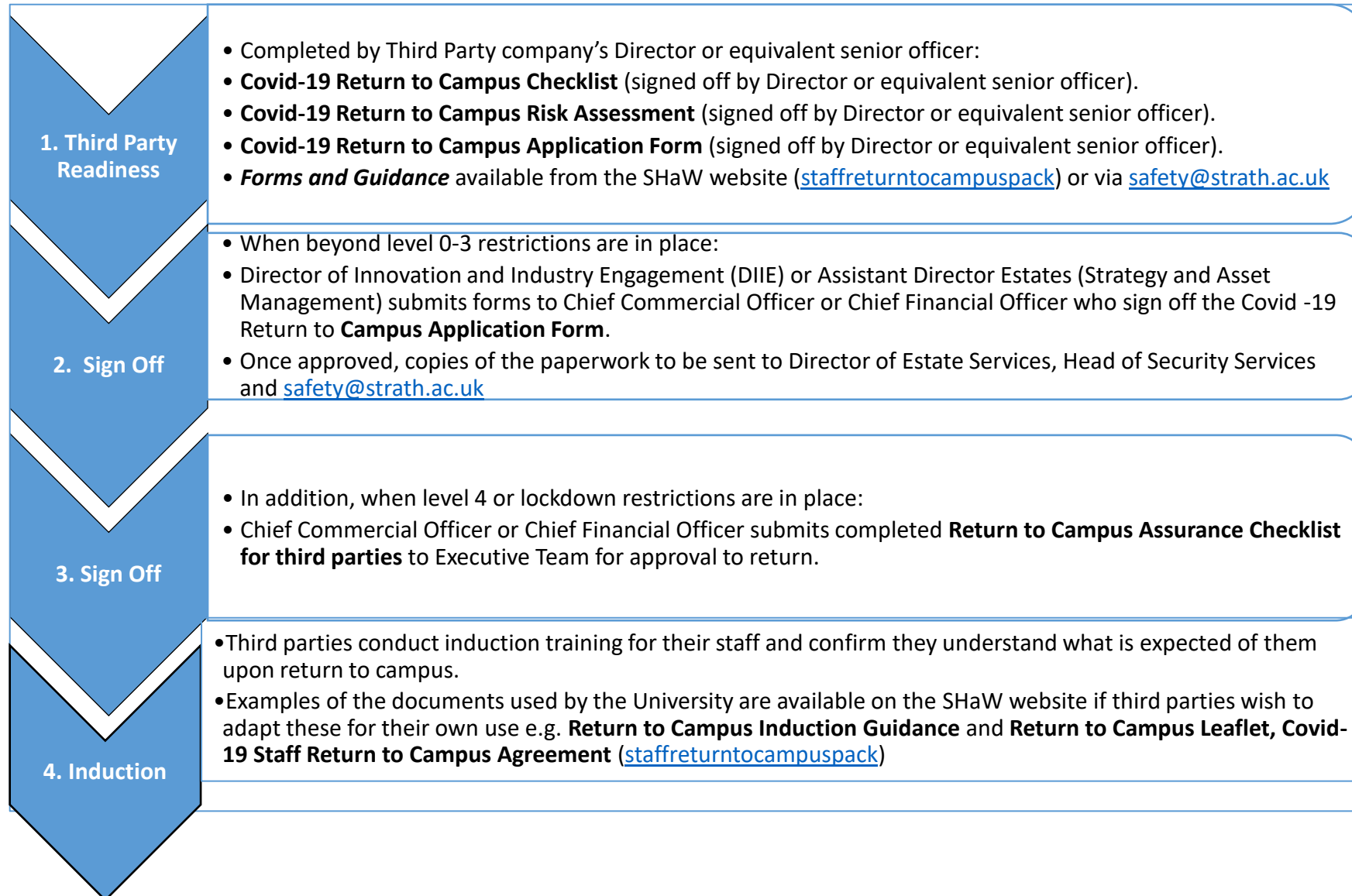
People Safety Readiness



Flowchart 3 – Third Parties

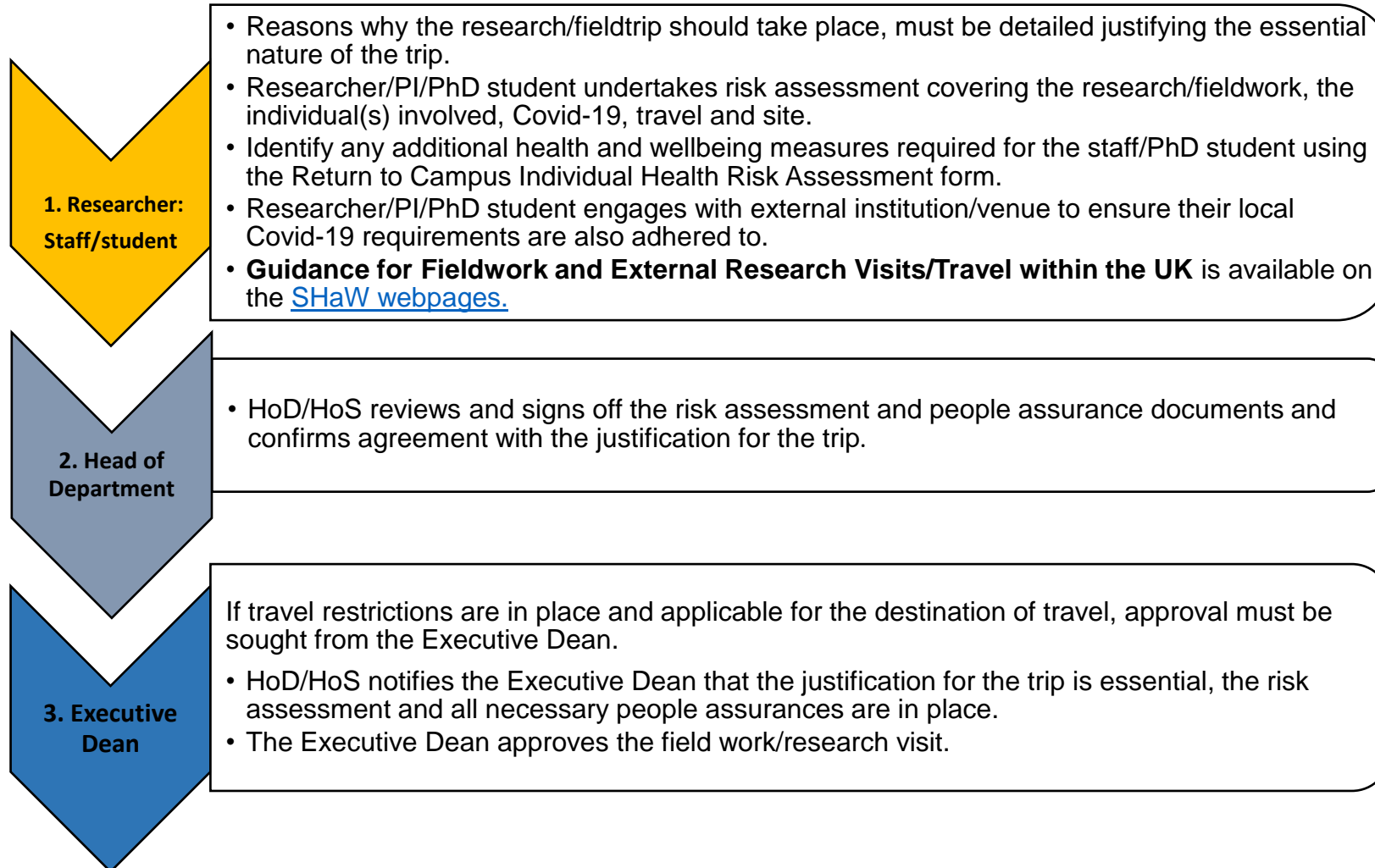
Third Parties returning to campus to resume activities in line with the Scottish Government [Strategic Framework](#) and [protection levels](#).

People Safety Readiness



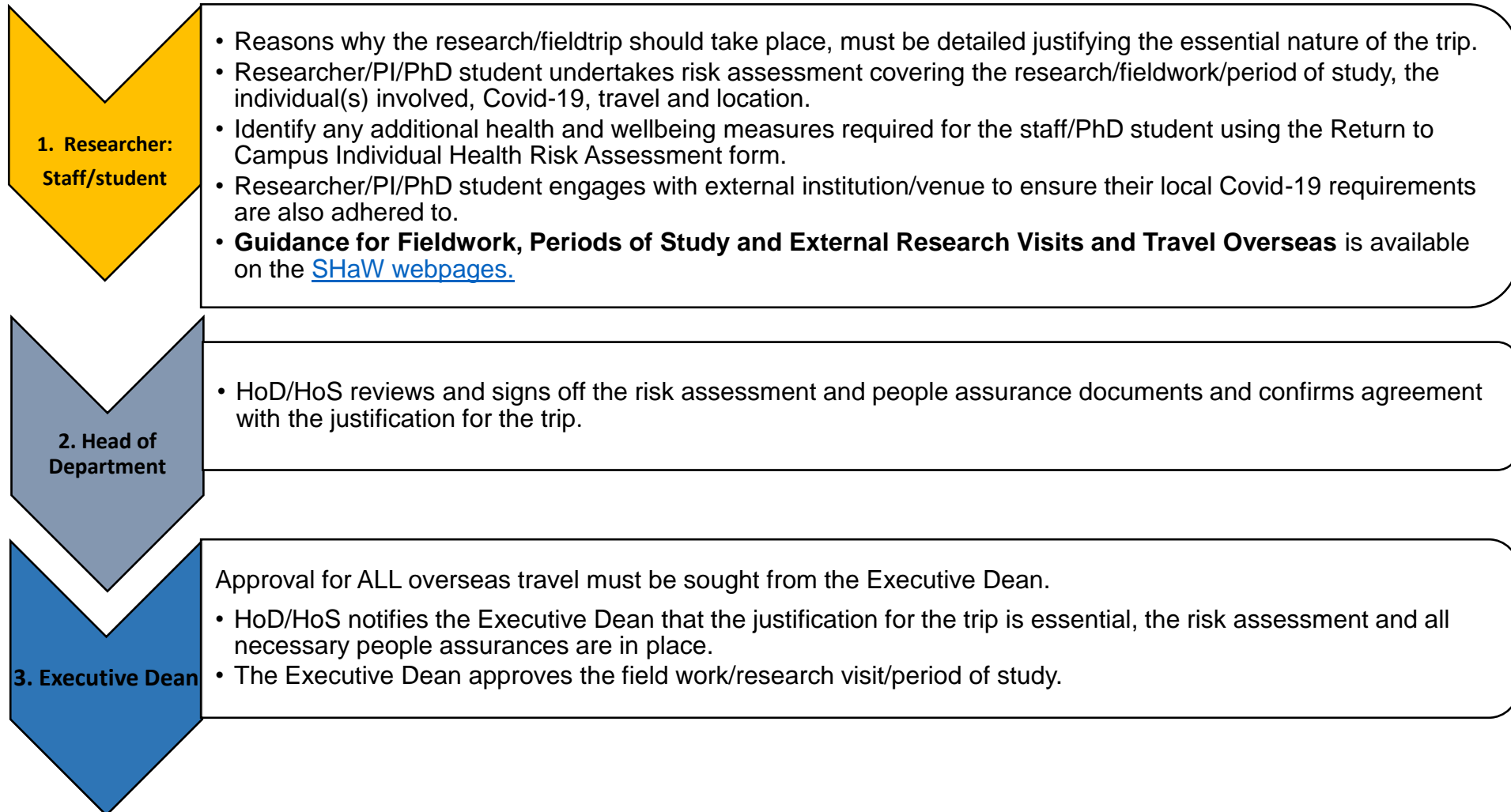
Flowchart 4

For Field-work and External Research Visits/travel within the UK :Staff and Research Students

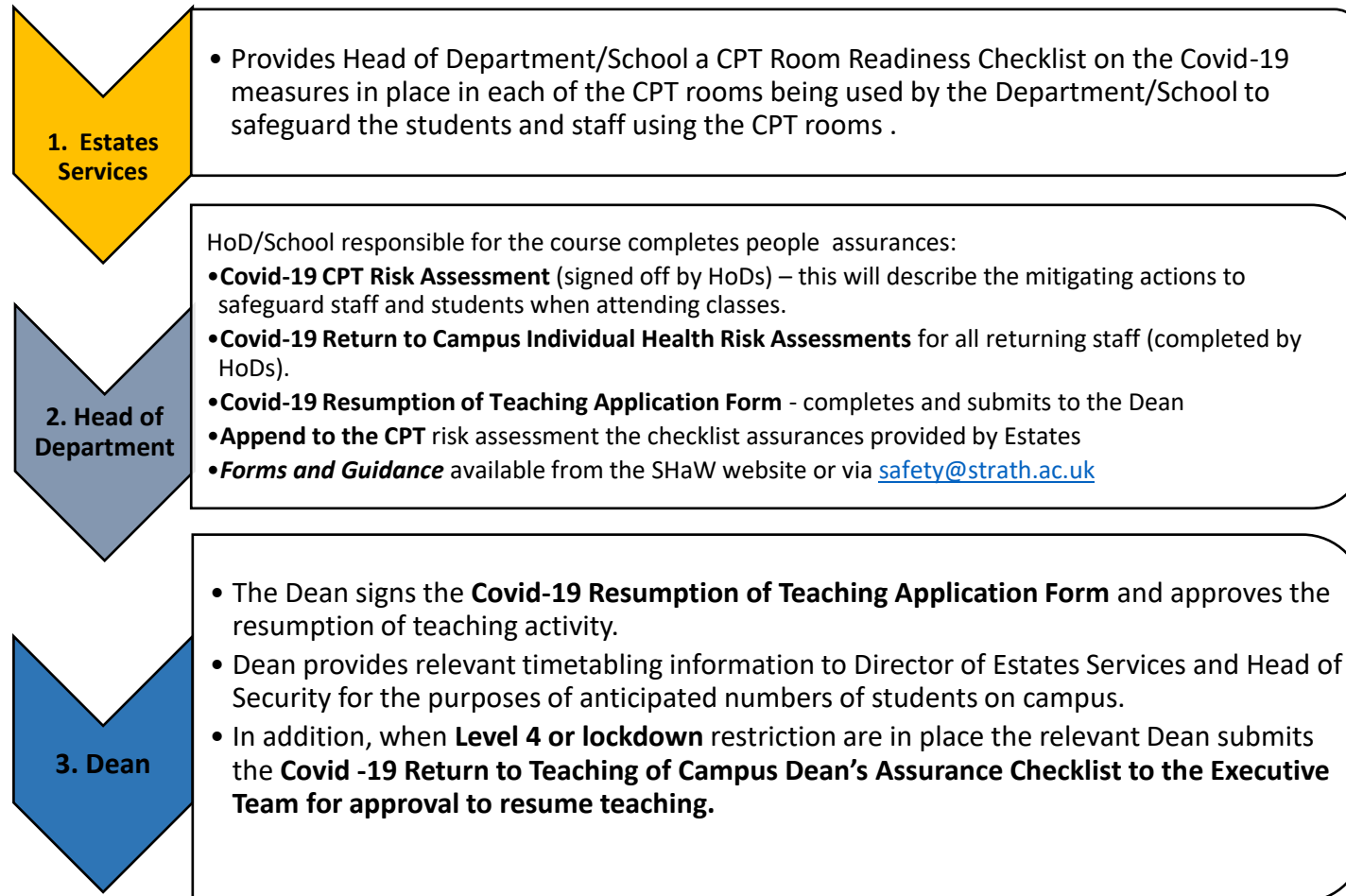


Flowchart 5

For Fieldwork, Periods of Study and External Research Visits and Travel Overseas: Staff and Students



Flowchart 6: Teaching and learning in Central Pool Teaching rooms Staff and Students



Flowchart 7 – Visitors (e.g. consultants, contractors and service providers, non-university staff attending meetings/lecturers)

for short duration and long duration visits to University premises.



- Estates Services continue to maintain building safety systems including ventilation, water and fire alarm systems.
- Note: For any filming activities on campus Departments must follow the [Filming Guidelines](#) in addition to the Covid requirements listed below.



For short (2 weeks or less) and long duration (over 2 weeks) visits:

- HoDs/Directors/DSCs prepare **risk assessments** for activities on campus. Risk assessments should be provided to the visitor along with any other requested information needed to ensure suitable arrangements are in place to keep both parties safe.
- A **Covid-19 Risk assessment** template is available from [SHaW Website](#) or via safety@strath.ac.uk
- The **Covid-19 Health and Safety Leaflet / Departmental Safety Induction for Visitors** is provided as appropriate to explain the University's expectations from visitors to ensure a Covid safe environment.

In addition for long duration (over 2 weeks) visits:

- **Covid-19 Return to Campus Application Form** is completed for the visit (HoDs, PS Directors).

Forms and Guidance available from the SHaW website or via safety@strath.ac.uk



For long duration visits only:

- HoDs/Directors seek agreement from relevant Dean/USCO/CCO/CFO

Flowchart 8: Monitoring and reporting

