**PhD EXTENSION CAS REQUEST FORM**

**This request form is for PhD students who have been given more time to complete their programme of study. Please submit, by email to the** **International Student Support Team** **who will endeavour to issue your CAS within 5 working days. Please attach:**

* **a copy of your passport**
* **copy of your BRP**
* **confirmation of** [**extension to maximum period of study**](https://www.strath.ac.uk/studentlifecycle/downloadsforstudents/)**; this is the date we will use as the new course end date so please discuss this carefully with your supervisor**
* **ATAS if your course requires it** [**https://www.academic-technology-approval.service.gov.uk/**](https://www.academic-technology-approval.service.gov.uk/)

**We will not be able to issue you with a CAS without the items listed above.**

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| ***Student Personal Details – to be completed by student (must match passport)*** |
| **Reg no:** | **First name:** | **Family name:** |
| **BRP expiry date: dd/mm/yyyy** | **Passport number:** | **Passport expiry date: dd/mm/yyyy** |
| **Original course start date: 01/mm/yyyy** | **End date of approved maximum duration of study dd/mm/yyyy**  |
| **Department:** |  |
| **Course title:** | **ATAS CAH3 code**  |
| ***I confirm the details above are correct and that I have given you details of any previous RESEARCH level study in the UK******Signed (student)*** |

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| ***Ask your supervisor to complete this section If you have already submitted your thesis and you require more time for your viva and/or corrections. PLEASE NOTE THAT REQUESTING MORE TIME FOR GRADUATION IS NOT PERMITTED.*** |
| **Supervisor name:** | **Telephone extension:**  |
| **Please confirm the ACADEMIC grounds for the extension and any other relevant information:** |
| **Signed (supervisor or delegate) Date: dd/mm/yyyy** | **Departmental stamp:** |

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| ***Office use only*** | ***UKVI evidence code: RENEWAL*** | ***Previous level: SAME*** |
| ***New CAS start date:*** **dd/mm/yyyy** | ***New CAS end date:*****dd/mm/yyyy** | ***Sponsor note:******‘Actual course start date* dd/mm/yyyy*’*** |
| ***Fees due and paid for current year:******£ /£*** | ***ATAS required?*** | ***Cap?:*** |
| ***CAS authorised by:*** | ***Date:* dd/mm/yyyy** |