

Office Use Only:**Date Rec'd:**

Reg 18/19: Y / N

Year:.....

Code:.....

Fund(s):.....

CASE No:

Financial Support Funds 2018/2019

Closing Date: 28 June 2019 at 4pm

Complete and return with all supporting documents to financial-support@strath.ac.uk or hand into Room MC1.41 McCance Building, Level 1.

| Checklist for Supporting Documents | Confirm Attached |
|--|--------------------------|
| Supporting Statement | <input type="checkbox"/> |
| Copy of Funding letter showing arrangements to pay tuition fees and living costs | <input type="checkbox"/> |
| Copy of the last 3 months' bank statements for ALL household accounts (you and your partner's), including Savings accounts. Copies of online statements are acceptable but not in spreadsheet or CSV file format. (last 3 months means the 3 months directly preceding the date you apply) | <input type="checkbox"/> |
| Any other documents you feel would support your application such as an eviction notice or debt letter | <input type="checkbox"/> |

PERSONAL DETAILS

| | | |
|---|--|---|
| Title: | First Name: | Surname: |
| Date of Birth: | Marital Status: | Nationality: |
| Address: | | |
| Telephone Number: | | |
| Student Registration Number: | | |
| Course: | | |
| Expected Completion Date: | | |
| Undergraduate <input type="checkbox"/> | Postgraduate/Research <input type="checkbox"/> | Full time <input type="checkbox"/> Part Time <input type="checkbox"/> |
| Number of Dependants (list anyone in your household who is financially dependent on you, specifying ages of any children): | | |
| Name(s): | Age(s): | |
| | | |
| | | |
| | | |

FUNDING

Are you in receipt of any government funding or scholarship? Please give details:

If you are responsible for paying your own tuition fees, how are you paying these? If you are in a payment plan with the Finance Office, please give details:

INCOME

Please provide details of you (and your partner's) household income.

| Income Source | Amount per Month | |
|---|------------------|-------------|
| | You | Partner |
| SAAS / SFE / SFW / SFNI / Scholarships / Studentships / Trusts / International Agencies. Please give details: | £ £ £ | £ £ £ |
| Family Contribution | £ | £ |
| Wages (ie take home pay) | £ | £ |
| UK State Benefits (eg Tax Credits, Housing Benefit, ESA) – Please detail: | £ £ £ | £ £ £ |
| Child Maintenance (see below) | £ | £ |
| Savings – Please detail: | £ | £ |
| Any other income – Please detail: | £ | £ |
| Sub Total(s) | £ | £ |
| TOTAL | £ | |

(Child maintenance provides financial support towards a child's living costs when the parents are separated. Its broad principle is that the parent who does not normally live with the child pays a regular sum of money towards support of their child to the parent/person with majority care)

EXPENDITURE

If single, give your own expenditure. If you have a partner/dependants, give family expenditure. We will automatically calculate figures for food/personal items, clothing, mobile, internet, TV licence and study costs. You can find a table of the figures we use at the end of this application.

| Expenditure | Amount per Month |
|--|------------------|
| Rent / Mortgage / Accommodation Payment | £ |
| Gas / Electricity | £ |
| Council Tax | £ |
| Travel to/from University | £ |
| Healthcare / Special Diets (explain in supporting statement) | £ |
| Insurance(s) eg home, buildings and contents | £ |
| TOTAL | £ |

| |
|-------------|
| DEBT |
|-------------|

Debt to family or friends cannot be taken into account. Debts might include Credit/Store Cards, Loans, Catalogues, Rent, Council Tax and utility arrears.

| |
|-------------------------|
| Details of Debt: |
| |
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|--|
| SUPPORTING STATEMENT / PERSONAL CIRCUMSTANCES |
|--|

This Fund is intended to assist with immediate short term needs.

Please provide a typed statement, detailing your circumstances in support of your application for financial assistance.

Please note:

1. Students are expected to have arrangements in place to support themselves and any dependants during their studies. If you do not receive funding for fees or living costs, you must state what other arrangements you have put in place to support yourself and any dependants during your studies.
2. Tier 4 students – please give details of how the money to support your visa application has been spent.
3. You should include information such as:
 - Any exceptional/necessary expenditure not covered in this form;
 - If you are not working, please indicate why;
 - Personal or family circumstances that affect you financially;
 - Personal or family health issues or disabilities;
 - If you have an urgent housing need that cannot be met through your existing funding;
 - If commercial credit is unavailable to you due to previous financial difficulties;
 - If you have a car, state why this is essential.

NOTE: If you are eligible to the University's Discretionary Fund, please apply on the Discretionary Fund application form – www.strath.ac.uk/studywithus/scholarships/discretionaryfund/

DECLARATION

- I certify that I have read and understood the form and the information I have given is true and accurate. I understand that giving false information will automatically disqualify my application and may also lead to disciplinary procedures.
- I confirm that I am a fully registered student for session 2018/2019
- I have provided all the required supporting evidence.
- I will inform the Student Financial Support Team of **any change of circumstances affecting this application.**

Tick to confirm you agree to this declaration:

I understand and agree to the following:

- The University reserves the right to check all information supplied with application forms.
- All documents I submit with this application will be retained with my application form for auditing purposes.
- You will not pass my information to anyone outside the Student Financial Support Team without my consent except:
 - relevant staff administering the bursary and the bursary panel;
 - where checks are needed to verify the accuracy of information I have provided;
 - when the Student Financial Support Team is required to do so by a University regulation or other legal requirement;
 - when the Student Financial Support Team need to provide a report to the Charitable Trusts on how their donations have been spent.
- I agree to abide by the conditions of any award made.
- All communication will be sent to my University email address.

Tick to confirm you understand and agree to the above:

Privacy Notice:

https://www.strath.ac.uk/media/ps/sees/studentfinance/Student_Financial_Support_-_Privacy_Notice.pdf.pagespeed.ce.JlbvJMwo-O.pdf

Signature:

Date:



Bank Account Form

If the University already holds your bank details, there is no need to complete this form unless your bank account details have changed.

Please tick if your bank details have already been provided:

FINANCIAL SUPPORT FUNDS

Personal Details

| | |
|-------|----------------------|
| Name: | Registration Number: |
|-------|----------------------|

*Bank/Building Society Details:

| | |
|----------------------|-----------------|
| Account Holder Name: | Name of Bank: |
| Sort Code: | Account Number: |

Student Declaration

| | |
|------------|-------|
| Signature: | Date: |
|------------|-------|

*You must let us know as soon as possible if you change your bank account details. Incorrect bank details will cause delays in payment(s)

Financial Support Funds Annex

Pre-set expenditure used for assessment of Financial Support Funds applications

| Expenditure | Amount per month Undergraduate and PGR | Amount per month PGT |
|--|--|----------------------|
| Food and drink per person | £124 | £124 |
| Clothing per person | £51 | £0 |
| Household costs per household owner occupier | £154 | £62 |
| Household costs per household rented | £92 | £0 |
| Household costs per household parental home/halls | £0.00 | £0 |
| Mobile and broadband costs per adult | £35 | £35 |
| Study/books per student | £20 | £20 |
| Entertainment/Social costs per person | £44 | £44 |