



University of
Strathclyde
Glasgow



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From the Convener of Court

Dear XXX

Membership of University of Strathclyde Court

I hope this finds you well.

I am very pleased to confirm that your application to become a lay member of the University of Strathclyde Court was approved by Court at its meeting on X X XXXX. Members were delighted to receive your nomination and they are looking forward to you joining them at the first Court meeting of the new academic year on XXXXX XX XXXX.

Your initial appointment is for a one-year term, from X X XXXX to X X XXXX. This is renewable for a further two terms, up to a maximum period of nine years. As you are aware, this position is unremunerated. However, the University will recompense you for any reasonable expenses incurred in the discharge of duties associated with the role, including attendance at Court meetings.

A Court induction session will be arranged and details will be forwarded to you in due course. This is an opportunity to welcome new members and offer key insights on the University, the Scottish higher education sector more generally and matters of particular relevance to you as a lay member of Court. The University's Head of Governance will contact you to confirm the arrangements, to supply Court meeting dates for XXXX, to request information to allow us to produce a short biography for display on the University website and to request that you complete a declaration of interests, as is standard for all members of Court. You will also be sent a range of strategic and compliance documents and background materials to assist you in your role.

I am sure that you will have an enjoyable and rewarding experience as a Member of Court and very much look forward to working with you in this capacity.

Yours sincerely

Convener of Court