



*University of Strathclyde in partnership with Strath Union*

# StrathReps System: Programme Rep Terms and Conditions



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## 1 Introduction

This document outlines the terms and conditions for Programme Representatives using the StrathReps system.

## 2 Data Use

As a student, your information will be used to show you the correct rep that represents you.

All candidates who wish to nominate themselves should be aware of the following:

- If you wish, your Pegasus picture will be displayed to students you would represent and relevant department staff
- Your supporting statement will be displayed to students who you would represent
- Your Strathclyde email will be shared with Strath Union, to enable them to invite you to rep training
- Your name will be displayed to students who you would represent
- The students who you would represent, and other relevant reps will be able to access your Strathclyde email

For more details about how the University uses your personal data please see the [privacy notice for registered students](#). The University will process personal data in compliance with its [Data Protection Policy](#). More information on Data Protection can be found on the University [Data Protection](#) webpage. If you have any specific enquiries please contact the Information Governance Unit (IGU).

## 3 Roles and Definitions

- **StrathReps** refers to all student representatives at Strath Union
- **Student Academic Representatives** refers to student reps who primarily advocate and support students on academic and related issues such as assessment and feedback, timetabling amongst others. Examples of academic reps include: Faculty, Departmental / School, Post-Graduate Research, Graduate Apprenticeship and Programme Representatives.
- **Programme Representatives** represent all students in the year of their programme. They serve as the first point of call for students with issues within their programme. These include representatives for part-time, graduate apprentices, degree apprentices and distance learners. Programme representatives were previously referred to as class representatives, programme representatives therefore represent all modules they study.



Programme representatives will work closely with programme and module leaders to resolve issues and provide feedback for the modules within their programme

## 4 Eligibility

To be eligible to stand as a Programme Representative you must be a registered student of University of Strathclyde and be registered on the Programme you are standing for.

## 5 Number of Programme Representatives

Other than some exceptions, a maximum of 5 slots will be allocated to each year of a programme, based on the number of students:

- 0-49 students: 2 Programme Representatives
- 50-99 students: 3 Programme Representatives
- 100-149 students: 4 Programme Representatives
- 150+ students: 5 Programme Representatives

## 6 Nomination

Students will be able to nominate themselves on the StrathReps System by entering a supporting statement and accepting these terms and conditions.

Supporting statements should outline why the candidate believes they would be a good rep.

Supporting statements should not be written in an inappropriate or offensive, if so they would be in breach of the [University Dignity and Respect Policy](#) and will be dealt with accordingly.

Notifications will be sent to students to remind them to nominate themselves.

## 7 Automatic Appointment

If there are the same number or less of candidates as positions available, the candidates will be appointed without an election.

## 8 Election Method

Elections will use the Single Transferable Vote (STV) electoral system.



Students will be able to rank candidates in order of preference and votes will be distributed accordingly with the [STV methodology](#). They can rank as many or as few candidates as they wish.

## 9 Timescales

Nominations will open for most programmes from 25/1/21 to 1/1/21.

Elections will run from 1/1/21 to 4/2/21.

Notifications will be sent to students at key points of the process.

## 10 Withdrawing as a Rep

Reps reserve the right to withdraw from their post for any reason and can do this by emailing [strathunion.rep@strath.ac.uk](mailto:strathunion.rep@strath.ac.uk)

## 11 Vacant Positions

A position can become vacant by a rep withdrawing in the system, or if a rep's registration changes to a status such as 'withdrawn' from studies.

Strath Union Student Voice Coordinator ([strathunion.rep@strath.ac.uk](mailto:strathunion.rep@strath.ac.uk)) and a nominated departmental contact will be contacted to agree whether to trigger another nominations and elections period.

## 12 Tie Breaks

In the unlikely event of a tie break, a winner will be randomly selected by the system

## 13 Complaints about Election Process

Students (including candidates or reps) may submit a complaint about the election process to [strathunion.rep@strath.ac.uk](mailto:strathunion.rep@strath.ac.uk) with supporting evidence by completing the [following form](#).

## 14 Complaints about a Rep

Students may also complain about their current rep by contacting the Strath Union Student Voice Coordinator ([strathunion.rep@strath.ac.uk](mailto:strathunion.rep@strath.ac.uk))



## 15 Campaigning

Candidates may choose to campaign but will not receive any reimbursement for campaigning material. When campaigning candidates should adhere to [Strath Union's election rules](#)