Bank/Building Society Change Request Form

Please complete this form in block capitals and email to the Finance Payments Team (see below) as soon as possible.

|  |  |  |  |
| --- | --- | --- | --- |
| A) Personal Details | | | |
| Surname: |  | Email Address: |  |
| Forenames: |  | Home Address: |  |
| Title: |  |
| Course Name: |  |
| Student Number: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| B) Bank/Building Society Details | | | |
| Bank Name: |  | Branch: |  |
| Account Holder Name: |  | Bank Address: |  |
| Sort Code: |  |
| Account Number: |  |

Please note that certain Building Societies may take longer to credit your account than a bank. If you are in any doubt, check with your Building Society.

|  |  |  |  |
| --- | --- | --- | --- |
| C) Declaration | | | |
| Signature: | See below | Date: |  |

Email to: [finance-helpdesk@strath.ac.uk](mailto:finance-helpdesk@strath.ac.uk)

Please enter **‘Student Placement Bank Account’** in the ‘Subject’/’Title’ line of your email.

Please send this from your **University Email account** so we are assured it is from you.

Any issues or queries should be directed to:

[finance-helpdesk@strath.ac.uk](mailto:finance-helpdesk@strath.ac.uk)

0141 548 4500