

Key points in your Occupancy Agreement

Your Occupancy Agreement is a legal and binding contract that runs from 12pm on the Commencement Date until 10am on the Termination Date. Please read it carefully and, if you have any questions about it, contact the [Accommodation Office](#). Before signing your Occupancy Agreement please consider....

Your responsibilities:

- Whilst staying in Halls you must adhere to the rules in the [Strathliving Guide](#) at all times;
- Visitors are welcome, but they should also adhere to the rules in the Strathliving Guide during their stay. If they break the rules – you will be held accountable and disciplined;
- You, and your visitors, should not:
 - cause **a nuisance, injury, distress, annoyance, or inconvenience** to anyone else in Halls, to the University, or to people who live in any neighbouring properties;
 - cause **damage** to any property within the Accommodation buildings and grounds;
 - do anything that leads to a **criminal offence** being committed in or around the accommodation;
- Only you should occupy your study bedroom; you cannot share the study bedroom with another person.

Common issues that breach the Strathliving Guide and will not be tolerated:

- Smoking inside the Halls of Residences and other accommodation buildings. There are designated areas outside, at least 15 feet away from the University buildings, where you can smoke then dispose of your cigarette ends;
- Parties/pre-drinks causing disruption. You can have parties as long as you ask permission (by filling out a Party Form at the Student Village Reception) and you are respectful of your neighbours' right to peace. This includes noise that can be heard outside the building or that causes disruption to other residents between the hours of 23:00 and 07:00;
- Tampering with fire equipment. Setting off fire extinguishers, covering smoke detectors, and keeping fire doors open is highly dangerous and illegal;
- Not cleaning your Accommodation or causing damage. The residence will be your home so if you make a mess it will be your responsibility to clean up or you may be charged for cleaning services. If you cause damage to the furniture, fixtures and fittings you will be charged for repairs. When you move in, within 48 hours you must complete and return an [Inventory](#) so that we are aware of any problems with your room or flat.

Other considerations:

A £400 rent pre-payment must be paid to secure your room. The rent pre-payment is not a deposit, you will not get it back at the end of the contract, instead it will be deducted from your first instalment of rent

- If you make the rent pre-payment but cancel before the start of the contract you will be charged a full Cancellation Charge of £400.

Rent:

- You can pay rent **termly** - on the payment dates written on your Occupancy Agreement. You will be sent a reminder to your Strathclyde email address before the rent is due and can make the payment online; or
- You can pay rent **monthly** by setting up a Recurring Card Payment (RCP).
- For more information, visit [How to pay](#)
- If you don't pay your rent on time the Finance Office may apply a late charge of £50.

Leaving Early:

- **If you leave University:** You must provide proof that you are withdrawing from your course. You will have to give 4 weeks' notice before you leave Accommodation during which you will continue to pay rent. The amount of rent will be reduced if the room is re-let within the four-week period.
- **If you wish to move back home/live somewhere else:** you cannot to break the Occupancy Agreement and will continue to be liable for rent until the end of the contract unless you find a suitable Strathclyde student to take your place.