

Application for Employment

The following information is required for the convenience of the Selection Committee. Please complete the form as per the Application Procedure in the Further Particulars. Section E is not applicable to Academic posts. Ensure the Cover Letter and/or the Supporting Statement contains any additional information which you consider to be appropriate and highlights any particular features of your training/experience relevant to the post.

To assist in satisfactory reproduction information on this form must be written in black ink. Alternatively use the online form.

A Post Details

Position sought:	Technical/Operational
Where did you see this post advertised?	

B Personal Details

Surname		Forename(s)		Title	
Address line 1		Phone numbers (please specify your preferred number) Please include the full number including Area Code			
Address line 2		Home		<input type="checkbox"/>	
Address line 3		Mobile		<input type="checkbox"/>	
Town/City		Alternative		<input type="checkbox"/>	
Post code		Email address. To be used for future correspondence.			
Country	United Kingdom				

C Qualifications

Please provide details of your qualifications, this may include formal vocational training and should be in chronological order starting with your most recent.

Dates From	To	Institution	Main Subjects Studied	Certificates gained
		What academic year?		
Apprenticeship details (if relevant)				

D Employment History

Please provide details of your employment history, starting with your most recent experience (continue on a separate sheet of paper if necessary).

Employer	Post Held	Reason for Leaving	Dates From To
Address	Key Duties		Current/Most Recent Salary:
Employer	Post Held	Reason for Leaving	Dates From To
Address	Key Duties		
Employer	Post Held	Reason for Leaving	Dates From To
Address	Key Duties		
Employer	Post Held	Reason for Leaving	Dates From To
Address	Key Duties		
Employer	Post Held	Reason for Leaving	Dates From To

E Supporting Statement

Please describe why you believe that you are a suitable candidate for the post. The information, which you provide, should support your application in terms of the requirements of the internship. Where possible, give examples to support the information, which you are providing including how your studies will help your employment at the AFRC. Please continue on a separate sheet if necessary.

E Supporting Statement

F Entitlement to Work in UK

Any offer of employment will be subject to you providing evidence to the University, before you start work, which verifies that you are eligible to work in the UK. If you do not currently have the necessary right to work in the UK, the University will normally only be able to progress your application if it may be possible to establish such eligibility through Tier 2 of UK's Points Based System for Immigration.

	Yes	No
Are you a non-EEA national? If you answer no please go to section G	<input type="checkbox"/>	<input type="checkbox"/>
If Yes to question 1, do you have a Permit/Visa/other evidence showing your right to work in the UK?	<input type="checkbox"/>	<input type="checkbox"/>
What type of Permit/Visa/other evidence do you have? i.e. Tier 1 /Tier 2/Tier 4/Dependent/Indefinite Leave to Remain/Biometric Residence Card		
What is the date of issue on your Permit/Visa/other evidence showing your right to work in the UK?		
What is the date of expiry on your Permit/Visa/other evidence showing your right to work in the UK?		

G References

Please provide the contact details of minimum one employer referee, which should include your current or most recent employer, if applicable. Refer to the Application Procedure in the Further Particulars document for how many references are required. Referees will only be contacted for applicants invited to interview. Please tick the box if you would like us to seek your permission prior to contacting.

Name			
Employer			
Address			
Telephone			
Email			
Do not contact before interview	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

H Declaration

I certify that the information provided on this form and in any attachments is correct and understand that any misrepresentation or omission may result in the cancellation of any contractual agreement or, if appointed, may render me liable to disciplinary action, including dismissal. I understand that the information I have given may be stored in manual and electronic files and is subject to the provisions of the Data Protection Act of 1998. I agree to information provided on this form being used by the University in accordance with that Act and that if I am unsuccessful all documentation related to my application will be confidentially destroyed within 6 months.

Signature	Date
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We consider a submission by email to be a signed application.

Please return to: jobs@afrc.org.uk quoting 'Summer Internship' in the email subject field. For help and enquiries please visit our website www.afrc.org.uk

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