

From the Convener of Court

Dear XXXX,

Membership of University of Strathclyde Court

I am pleased to confirm that your application to become a lay member of the University of Strathclyde Court has been approved by Court at its meeting on XX XXX XXX. Members of Court were delighted to receive your nomination and they are looking forward to you joining them at the first Court meeting of the new academic year on XXXXX XX XXXX.

Your initial appointment is for one year term, from 1 August 201X to 31 July 201X, which is renewable for a further two terms of up to three years each, giving a total period of up to 7 years. We will arrange an induction session to brief you on the University, the Scottish higher education sector more generally and matters of particular relevance to you as a lay member of Court. A member of the Strategy & Policy directorate will contact you to make the necessary arrangements and to request information to allow us to produce a short biography for display on the University website and to complete a declaration of interests, as is standard for all Members of Court. In advance of the induction meeting we will send you a range of strategic and compliance documents to assist you in your role, as specified in the Scottish Code of Good Higher Education Governance (www.scottishuniversitygovernance.ac.uk/). A list of Court meeting dates for the 201X-1X academic year is appended to this letter.

I am sure that you will have an enjoyable and rewarding experience as a Member of Court. The University of Strathclyde has an exciting and ambitious strategy and we very much look forward to you playing an important part in our future success.

Kind Regards,

Convener of Court