

COVID-19 OUTBREAK RESPONSE PLAN

Version 1.4



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1. SUMMARY

This document describes the response in the event of suspected or confirmed COVID-19 cases impacting staff and students at the University of Strathclyde. It includes an initial response process and suggested trigger points, followed by several potential scenarios that the University of Strathclyde may be faced with. Actions outlined in this plan are not exhaustive. The plan is intended for high level guidance purposes only.

All actions associated with the scenarios detailed in this plan require the cooperation and collaboration of staff in specialist areas such as Faculties, Estates Services, HR, Student Experience, IS, Security and Safety, Health and Wellbeing.

This plan has been developed on the advice of NHS Greater Glasgow and Clyde, Public Health Protect Unit and Glasgow City Council and is aligned with Scottish and UK Government guidance. The plan is currently limited to the response to a COVID-19 related outbreak and is not intended to replace the University of Strathclyde's meningitis response plan. All actions herein are subject to change in light of updated advice and guidance from the Scottish and UK Governments and Public Health Scotland.

2. NOTIFICATION AND MONITORING

In the event of a positive test result or a suspected COVID-19 case, **where staff or students do not require immediate medical attention**, initial notification should be made in the following way:

- Individual members of staff or students are required to inform their line manager, academic supervisor, lecturer or the Village Office in the first instance and also email the central covidnotifications@strath.ac.uk mailbox which activates the internal incident notification process. An online form is available for staff and students to complete in order to gather essential information and this will be sent automatically to the central covidnotifications@strath.ac.uk mailbox.

If staff or students are **concerned about their symptoms**, then they should:

- Contact NHS 24 on 111 or use the online NHS Inform service at <https://www.nhsinform.scot/>

If staff or students require **immediate medical attention they should call the Scottish Ambulance Service on 999**

Additional assistance or guidance out of normal office hours should be sought from:

- Security Services Helpdesk – 0141 548 3333

If additional guidance is required out of office hours, Security will contact one of the Incident Response Team (IRT) - see Appendix 1.

3. INCIDENT MANAGEMENT TEAM and INCIDENT RESPONSE TEAM

Should the situation require a response from the Incident Management Team (IMT), it will be invoked at the discretion of the University Secretary and Compliance Officer. The Incident Management Team (IMT - see Appendix 1) are a group of senior leaders within the University of Strathclyde that will be called together to provide strategic guidance at the time of an outbreak of reported COVID-19 cases. This team is not limited to responding to COVID-19 incidents and will be the same IMT for all significant incidents which impact the University. The Incident Management Team will be identified as the Strategic Team, and the Incident Response Team (IRT) as the Tactical Team and the Campus Support Team (CST) as the Operational Team.

Depending upon the extent and impact of the incident being managed, it may be appropriate for the full Executive Team to assume the role of the IMT and for the meetings to be chaired by the Principal.

The Incident Response Team will meet frequently and conduct daily monitoring and assessment of information on cases being notified to the central Covid notification email box. The Covid notification email box is monitored regularly to produce twice daily snapshot reports which are circulated to the Incident Response Team and University Secretary and Compliance Officer.

4. OBJECTIVES

The objectives of the plan are to:

- Protect the safety, health and wellbeing of staff, students and others from coronavirus.
- Comply with Scottish Government guidelines and advise on managing incidents and outbreaks.
- Ensure that communications relating to cases on campus are appropriately coordinated.

5. SCOPE

This Incident Management Plan applies to all University premises whether in the city centre or satellite locations including AFRC, PNDC, Stepps Playing Fields, Ross Priory and Kelvin Hydro Lab.

6. ASSUMPTIONS

- Staff (and their alternates) assigned specific roles and responsibilities in this plan are available to respond.
- The internal email system, telephony system, University website and Myplace are operational.

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- In event of a lockdown, essential staff are able to travel to campus for the purposes of supporting students in halls of residences and maintaining critical facilities and systems.

7. MAXIMUM SCALE OF INCIDENT

The plan is designed to cater for:

- An outbreak involving up to 100 staff or students per week
- Dealing with a volume of telephone or email enquiries (both internal and external) averaging 25 per day.

Anything beyond this scale is escalated to the Crisis Management Team

8. COMMUNICATIONS

Communications will be provided to the following internal and external interested parties, as and when appropriate:

- Staff, students
- Third parties and visitors
- Parents and carers of students
- Strathclyde Students' Association
- Trade Unions
- Media
- Public Health
- Scottish Government
- Local Authorities
- Regulatory Bodies
- Local Community

The following communication channels will be used to reach the interested parties

- Inside Strathclyde
- Return and Resume Hub
- Emails to 'all staff' and 'all student' groups
- Emails to specific interested stakeholders e.g. third parties

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- Emails and accompanying letters from Public Health
- Emails and accompanying letters to specific students/staff as appropriate
- Myplace for students
- Social media
- Statements to the media

9. ROLES AND RESPONSIBILITIES

Responsible Persons	Deputy	Roles and Responsibilities
Incident Management Team (IMT) – Strategic		
Lead: University Secretary and Compliance Officer (USCO)	Vice Principal	<ul style="list-style-type: none"> • Hold ultimate responsibility for the response to the incident. • Sets strategic direction for incident response based on advice from PHPU in an outbreak scenario when there are: <ul style="list-style-type: none"> ○ more than 2 connected confirmed cases or ○ a fatality occurs or ○ the incident response team escalate the matter when there is a potential for adverse publicity or there is a sense of heightened concern from the University community. • Takes decisions to use resources to manage the incident as it occurs with the aim of: <ul style="list-style-type: none"> ○ Keeping people informed to manage concerns and minimise further cases ○ Preventing disruption to University business or it becoming more severe.
Vice Principal	Director of Education Enhancement	
Chief Commercial Officer	Director of Innovation & Industry Engagement	
Chief Financial Officer	Director of Finance	
Director of Student Experience	Student Support and Wellbeing Manager	
Director of Marketing and Communications	Head of Communications and Marketing	
Director of HR	Nominated HR Manager	
Head of Safety, Health and Wellbeing (SHaW)	Risk and Resilience Manager	
Representative of or advice provided by NHS Greater Glasgow and Clyde, Public Health Protection Unit (PHPU).	N/A	
Optional Depending on Circumstances		

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Executive Deans (of affected staff/ students)	N/A	
Head of Department (affected staff/ students)	Deputy Head of Department	
Head of Accommodation Services	Area Manager	
Director of Estates Services	Nominated Assistant Director	
Head of Security Services	Security Services Operations Manager	
Incident Response Team (IRT) – Tactical		
Director of Student Experience	Student Support and Wellbeing Manager	<ul style="list-style-type: none"> • Monitor and assess the number of cases daily to identify linked cases • Acts as liaison between PHPU and the University • Keep interested parties, including lead of the IMT informed of developments on a daily basis. • Provide detailed actions to Campus Support Team. • Provide information and support to the IMT in event of 2 or more connected confirmed cases or a fatality.
Director of HR	HR Manager	
Head of Safety, Health and Wellbeing	Risk and Resilience Manager	
Risk and Resilience Manager	Specialist H & S Manager	
Head of Accommodation Services	Area Manager	
Student Support and Wellbeing Manager	Director of Student Experience	
Head of Communications and Marketing	Communications and Marketing Manager	
Campus Support Team - Operational		
Head of Accommodation Services	Area Manager	<ul style="list-style-type: none"> • Recording cases within student accommodation. • Co-ordinating support to students in quarantine and isolation e.g. food packs, cleaning packs, towels/sheets etc. • Act upon requests from PHPU regarding contact tracing. • Monitoring Covid notification mailbox.
Student Support and Wellbeing Manager	Deputy Head of Education Enhancement	<ul style="list-style-type: none"> • Assist with co-ordinating contact tracing for student cases. • Utilise MyPlace, for communicating information to Students as approved by the IMT. • Monitoring Covid notification mailbox. • Co-ordinating support from volunteers.
Head of Disability and Wellbeing Services	Wellbeing Manager or Disability Adviser	<ul style="list-style-type: none"> • Co-ordinating communications and Public Health letters to affected students. • Co-ordinating support to students in quarantine and self-isolation. • Monitoring Covid notification mailbox.
HR Manager	HR Adviser	<ul style="list-style-type: none"> • Assist with co-ordinating contact tracing for staff cases

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		<ul style="list-style-type: none"> • Liaise with Marketing and Communications to issue emails to staff where appropriate. • Keeping Trade Unions updated • Monitoring Covid notification mailbox.
Marketing and Communications – Director	Head of Communications and Marketing	<ul style="list-style-type: none"> • Keep Return and Resume Hub updated • Issue approved statements to the media and keep University social media updated • Issue approved communication to all students and staff where required.
Faculty/Department of Student/Staff member – Dean/ HoD	Faculty Manager/Depute HoD	<ul style="list-style-type: none"> • Act upon requests from PHPU regarding contact tracing.
Head of Security Services	Security Services Operations Manager	<ul style="list-style-type: none"> • Providing a presence around student accommodation to monitor for social gatherings. • Restricting access in event of a lockdown or closure of part of the campus.

10. ACTION TO BE TAKEN WHEN A SUSPECTED COVID19 CASE IS REPORTED ON CAMPUS – STAFF, STUDENTS, VISITORS

ACTION

Action for the person reporting Covid-19 symptoms:

1. Tell

Staff, students and visitors should know who to inform immediately when they develop symptoms on campus so they can be supported to get home safely and actions can be taken to protect others they may have had contact with. This would be the line manager in the first instance for staff. Academic supervisor, lecturer, Village Office or other person in charge of the area for students. Visitors should inform the person they are visiting.

All notifications should be made using the central Covid notification email address - covidnotifications@strath.ac.uk Each notification received will be logged in a central register and investigated by the Campus Support Team.

2. Go Home Directly

Staff and students should go home as soon as they become aware of symptoms and minimise contact with others. They should also use a face covering, self - isolate and request a test for coronavirus via the NHS Test and Protect Service right away: <https://www.nhsinform.scot/campaigns/test-and-protect> or call 0800 028 2816.

3. Use Safe Transport

If well enough and where possible, a private vehicle is the recommended option to go home directly. The department should consider providing a taxi or collection by a household member if it is not possible to use private transport or they are concerned about severity of symptoms. (The Department should make the taxi company aware when booking the taxi so that appropriate precautions can be taken). If using public transport, keep away from other people and catch coughs and sneezes in a tissue. If very unwell contact Security Services on 2222 or a First Aider for First Aid Assistance.

4. Protect

If you can't go home directly and are waiting for transport/ ambulance to arrive, try to find somewhere isolated or safe to sit which is socially distant from other people. If it is possible to open a window, do so for ventilation. Avoid touching people, surfaces and objects and cover the mouth and nose with a disposable tissue when coughing or sneezing, and then put the tissue in the bin or bag or pocket for disposing in a bin later. If required, where possible, a separate bathroom should be designated. Once the individual has left the area to go home, arrangements will be made for cleaning and disinfection of the relevant work or study area.

5. Update

Once the member of staff, visitor or student has received the results of the test, they should let their line manager, academic supervisor, university contact or village office know as soon as possible and also notify in writing using the central covidnotifications@strath.ac.uk mail box. This information can assist the University to identify any clusters of cases on campus at an early stage and will assist Public Health to protect the wider community.

Action for the line manager or person receiving the initial notification from a person with Covid-19 symptoms:

- Advise the ill person to go home immediately, self-isolate and request a test for coronavirus by the NHS Test and Protect Service right away: <https://www.nhsinform.scot/campaigns/test-and-protect> or call 0800 028 2816
- Instruct the person to email the central Covid Notification email box covidnotifications@strath.ac.uk with their details as this will activate the internal contact tracing process.
- If not already done so, instruct the member of staff /student to advise their line manager /department, that they will not be attending work/classes in person until their self-isolation has ended. For students residing on campus they should inform the Village Office.
- The desk/table/bench used by the member of staff/student or visitor should be isolated or cordoned off where possible and cleaned. This can be arranged through contacting Security Service on x3333 and requesting the Estates Services cleaning team.

The line manager or person receiving the initial notification should advise:

Anyone in the household should also self-isolate until the test result is known.

- If self-isolating, staff/ students should not attend campus in person, instead, they should work/study from their home/accommodation where possible.
- Anyone self-isolating should not travel on public transport.
- Anyone self-isolating should not have visitors to their house/accommodation unless they are dropping off food or providing essential care.

If there is a close contact of the ill person, they DO NOT need to self-isolate unless contacted by NHS Test and Protect service and advised to do so. Following a positive test result fellow staff members or students who were close contacts on campus may be contacted by the University and advised to self-isolate in advance of NHS Test and Protect Service. A close contact is described as:

- A close contact is someone who has been near someone with coronavirus and could be infected. Close contacts may have been near the infected person at some point in the 48 hours before their symptoms appeared, or 10 days since symptoms appeared.

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- Someone who was within 1m and face to face with the case for any length of time. For example, even brief conversations where the person stood within 1 metre would be classed as a close contact.
- Someone who was within 1m for one minute or longer without face-to-face contact. For example, standing side to side for more than one minute.
- Someone who was within 1-2m of the infected individual for any more than 15 minutes cumulatively. For example, either a 15 minutes conversation within 1-2 metres, or, 3 short 5 minutes conversations within 1-2 metres whilst the person was infectious.

Current NHS guidance is to only instruct those in the household of anyone displaying COVID-19 symptoms to self-isolate.

11. ACTION TO BE TAKEN WHEN A POSITIVE COVID-19 CASE IS REPORTED ON CAMPUS – STAFF, STUDENTS, VISITORS

ACTION

Action for the line manager or person who is receiving the initial notification from a person who has tested positive for Covid-19:

- Advise the person and their household bubble to self-isolate. The NHS currently advises the following durations for self-isolation:
 - Person with positive test must self-isolate for 10 days
 - Household must self-isolate for 10 days
- Instruct the person to provide details of the test result to the central Covid notification mail box covidnotifications@strath.ac.uk along with details of any close contacts they may have had while infectious on campus.

Action for IRT Team once positive results are Notified to the central Covid notification email box covidnotifications@strath.ac.uk the following actions will take place:

- For **students living on campus**, the student and their household will be contacted following a positive result to ensure they have/are provided with food and essential items for their period of self-isolation. Enquiries on the support available should be directed to the Village Office.
- For **students living off campus** contact will be made by a representative of Student Experience. Enquiries can be directed to: Disability and Wellbeing Services.
- For University staff contact will be made by Human Resources to confirm whether or not staff have been working on campus and whether there are any close contacts associated with this.
- Confirmation of positive case will be made to Safety, Health and Wellbeing; HR; Student Experience; University Secretary and Compliance Officer.
- Notification of linked cases or clusters will be made to Public Health by the Head of Safety, Health and Wellbeing or the Risk and Resilience Manager

12. ACTION TO BE TAKEN BY INCIDENT RESPONSE TEAM AND THE INCIDENT MANAGEMENT TEAM

INCIDENT RESPONSE TEAM

In the event of a **single positive case or individual unconnected positive cases**, the **INCIDENT RESPONSE TEAM** will be activated. This team will monitor the situation and arrange the support necessary to any affected students, as well as providing the tactical support and ensuring appropriate communications are issued. In addition, the liaison with Public Health will be via Head of Safety, Health and Wellbeing or Risk and Resilience Manager and in event of a Problem Assessment Group (PAG) being convened by Public Health, the Head of SHaW or Risk and Resilience Manager will attend.

The team has been activated by the University Secretary and Compliance Officer and is meeting regularly and keeping the USCO informed. Details of the team can be found in the contacts section in Appendix 1.

The IRT reports to the Principal and ET through the USCO.

INCIDENT MANAGEMENT TEAM

In the event of **multiple positive cases or individual connected positive cases (outbreak)**, the **INCIDENT MANAGEMENT TEAM** will be activated. This team will provide the strategic direction for the University. The University Secretary and Compliance Officer (USCO) will be the liaison point with Public Health's Incident Management Team.

The team will be activated by USCO. Details of the team can be found in the contacts section in Appendix 1.

The IMT reports directly to the Principal and ET.

13. GUIDELINES FOR INFORMATION GATHERING

Guidelines to assist staff, students and line managers with following the correct information gathering and reporting process, a series of Information Sheets listed below have been developed. In essence, all cases of self-isolation, suspected and positive cases whether for staff, students, and visitors must be reported to a central Covid notification mail box. This allows the University to assess whether there are any linked cases at an early stage and alert Public Health so coordinated action can be taken to minimise transmission of the virus. Notifications to the mailbox should not exclude staff and students from initially reporting their condition to the line manager in the first instance.

- Suspected Case on Campus – Action for all staff and students and a checklist for line managers or others receiving the initial notification.
- Suspected Case in Halls – Action for students and a checklist for Village Office staff.
- Positive Case Staff - Action for staff and a checklist for line managers and/or HR colleagues.
- Positive Case Students (not in Halls) – Action for students and a checklist for Student Experience staff.
- Positive Case in Halls - Action for students and a checklist for Village Office staff.

14. EARLY WARNING MONITORING

A management overview of the numbers of self-isolation cases, possible and confirmed cases from staff, students and others who have been on campus and reports of people on campus experiencing symptoms of COVID-19 while at work will be undertaken by the Incident Response Team. Nominated members of the Campus Support Team (CST) monitor the central covid notification email box daily and at weekends (via a rota) so an up to date register of all cases can be maintained and a triage of the emails can take place to ensure the case is sent to the correct area for further action, investigation and to ensure suitable support is put in place if needed.

Daily reviews will assist with identifying possible concentration of cases e.g. within one building or department or within student accommodation and any possible links between cases. In addition, third parties who occupy space on campus have been asked to inform the University of any cases of people experiencing symptoms of COVID-19 in their part of the building or suspected or confirmed cases from their staff who have been on campus in the previous 48 hours.

If there is any indication that there may be a cluster of cases on campus, contact will be made with the local NHS Board Health Protection Team (HPT), within Glasgow this is referred to as Public Health, promptly on 0141 201 4917 during office hours and Gartnavel Switchboard 0141 211 3600 out of hours

15. TRIGGER POINTS

Incident Response Team convenes in the following circumstances:

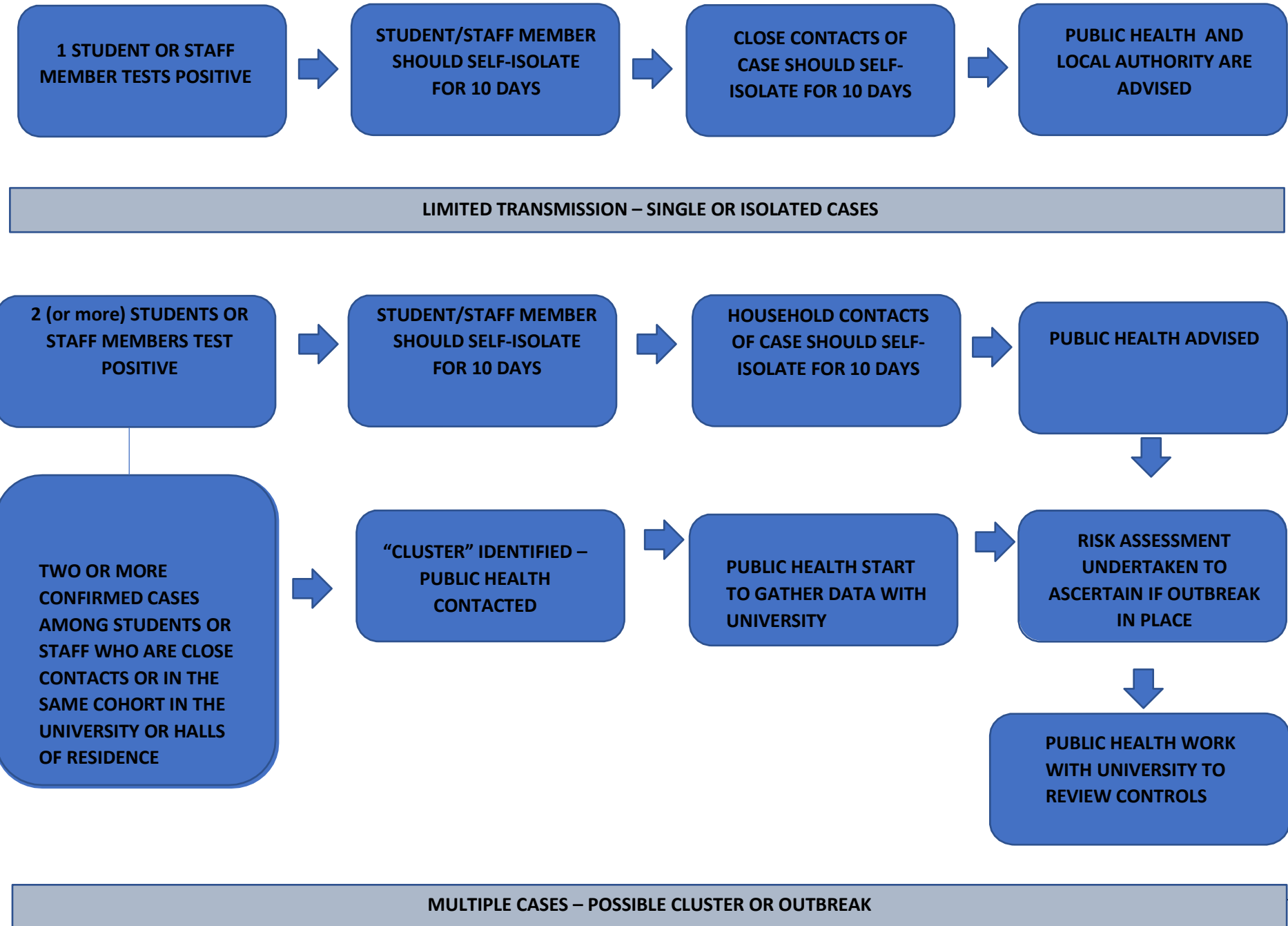
- A cluster of cases are identified on campus
- Two or more people in same building or department are experiencing symptoms of COVID-19 whilst at work with 48 hours
- NHS Contact Tracing Team or Public Health contact the University about a COVID-19 related incident or outbreak
- Reports of positive cases from third parties, visitors (including those who hire or book University rooms) or contractors on campus are received

The lead of the Incident Response Team will keep USCO appraised at each stage

Incident Management Team convenes in the following circumstances:

- **In the event of an outbreak**, i.e. as declared by Public Health as two or more confirmed cases of COVID-19 on campus within the last 14 days which are linked or an increase in the background rate of absence due to suspected or confirmed cases of COVID-19
- **In the event of a lockdown**, i.e. Glasgow wide outbreak or government introduce lockdown (local or national)

16. POSITIVE COVID-19 CASE CONFIRMED – EXAMPLE PROCESS



17. FURTHER GUIDANCE

If additional information is required, a list of contacts is included in the appendices. Any amendments required to this document should be referred to Rachel Doyle, Head of Safety, Health and Wellbeing or Pamela Loughlin, Risk and Resilience Manager via safety@strath.ac.uk

APPENDIX 1 – CONTACTS

PUBLIC HEALTH

A suspected **outbreak** is defined as:

- Two or more confirmed cases of COVID-19 on campus within 14 days where cross transmission has been identified or
- Increase in staff or student rate of absence due to suspected or confirmed cases of COVID-19

A suspected outbreak should be reported to the NHS Greater Glasgow and Clyde Public Health Protection Unit promptly on 0141 201 4917 during office hours and Gartnavel Switchboard 0141 211 3600 out of hours who will undertake a public health risk assessment to determine whether there is an outbreak.

INCIDENT MANAGEMENT TEAM – ESCALATION FROM INCIDENT RESPONSE TEAM OR WHERE MULTIPLE LINKED CASES

NAME	ROLE	MOBILE CONTACT NUMBER
Veena O’Halloran	USCO and IMT Lead	Available via Pegasus
Scott McGregor	Vice Principal	Available via Pegasus
Steven Wallace	Chief Financial Officer	Available via Pegasus
Adrian Gillespie	Chief Commercial Officer	Available via Pegasus
Ray McHugh	Director of Marketing and Communications	Available via Pegasus
Gill Watt	Director of Student Experience	Available via Pegasus
Gordon Scott	Director of HR	Available via Pegasus
Rachel Doyle	Head of Safety, Health and Wellbeing	Available via Pegasus
Pamela Loughlin	Risk and Resilience Manager	Available via Pegasus
Optional as circumstances dictate: Deans, HoDs, Head of Security, Director of Estates Services, Head of Accommodation Services.		

*The IMT reports to the Principal and ET through the USCO.

INCIDENT RESPONSE TEAM – INITIAL RESPONSE, MONITORING OF INDIVIDUAL CASES, LIAISON WITH PUBLIC HEALTH

NAME	ROLE	MOBILE CONTACT NUMBER
Gill Watt	Director of Student Experience and Lead of IRT	Available via Pegasus
Gordon Scott	Director of HR	Available via Pegasus
Rachel Doyle	Head of Safety, Health and Wellbeing	Available via Pegasus
Pamela Loughlin	Risk and Resilience Manager	Available via Pegasus
Lucy Skinner	Head of Accommodation Services	Available via Pegasus
Ian MacLellan	Student Support and Wellbeing Manager	Available via Pegasus
Kat Hannah	Head of Communications and Marketing	Available via Pegasus
Optional as circumstances dictate: USCO, Marketing and Communications Manager.		

CAMPUS SUPPORT TEAM – COLLATING DATA, CONTACT TRACING, SUPPORT TO STAFF AND STUDENTS

NAME	ROLE	MOBILE CONTACT NUMBER
Lucy Skinner	Head of Accommodation Services	Available via Pegasus
Ian MacLellan	Support and Wellbeing Manager	Available via Pegasus
Ann Duncan	Head of Disability and Wellbeing Services	Available via Pegasus
Colin Montgomery	Head of Security Services	Available via Pegasus
Representative from Corporate Communications		
Representative from HR		
Optional as circumstances dictate: USCO, Chief Executive of Students Association, Specialist Health and Safety Manager, Faculty Managers		

APPENDIX 2 - UNIVERSITY OF STRATHCLYDE– COVID-19 HIGH LEVEL BUSINESS CONTINUITY PLAN

Trigger Point	Incident Team Level	Impact on University	Business Continuity Requirement	Additional Actions for consideration
No cases reported	Business as usual	No Impact	None	None
Staff or student reporting symptoms (no positive cases)	Monitoring by Incident Response Team (IRT)	<ul style="list-style-type: none"> Self-isolation required. Household isolating. Individual to be tested. Low level operational impact if involvement of key staff roles. 	<ul style="list-style-type: none"> Communication plan to those affected by isolation. Student - support package (on campus) activated Staff – local arrangements made to provide cover 	<ul style="list-style-type: none"> On-line teaching provided for those students self- isolating. Staff work remotely if well and able to do so.
Individual confirmed positive case or unlinked positive cases with confirmed attendance(s) on campus.	Managed by IRT with support from the relevant impacted areas (e.g. School or Department).	<p>As above plus:</p> <ul style="list-style-type: none"> Students - Testing extended to household members if displaying symptoms Research/work activities may be impacted due to reduction in staff numbers. <ul style="list-style-type: none"> Potential increase in anxiety amongst staff and students. 	<p>As above plus:</p> <ul style="list-style-type: none"> Maintain a register of cases and provide regular updates to public health. <ul style="list-style-type: none"> Depts. Prepare to back fill absent staff if the person cannot or is unable work remotely. Manage communications to reassure staff and students. 	<ul style="list-style-type: none"> Continued monitoring of the register of cases for potential links.
Multiple cases or cluster (linked cases) reported with confirmed attendance(s) on campus.	<p>Escalated to Incident Management Team (IMT)</p> <p>Notify Public Health and liaise with them to assess effectiveness of controls on site and further action in the circumstances.</p>	<p>As above plus:</p> <ul style="list-style-type: none"> Consider areas of campus potentially requiring being placed on lockdown/closed. External visibility (Media and other stakeholders) 	<p>As above plus:</p> <ul style="list-style-type: none"> Wider communication plan invoked (press) in consultation with public health Further reductions in face to face activities; Non-critical business processes to be suspended. Non-essential staff revert to remote working 	<ul style="list-style-type: none"> Movement to online teaching Suspension of all but essential research activities. Plans may need to be invoked to manage affected research activities remotely or with reduced staff.

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<p>City / Local Area Lockdown Restrictions Imposed.</p>	<p>IMT</p>	<p>As above plus:</p> <ul style="list-style-type: none"> • Potential travel restrictions preventing easy access to Campus. • Students may be confined to local campus. • Suspension on non-essential activities (e.g. socialising) and gatherings. 	<p>As above plus:</p> <ul style="list-style-type: none"> • Online teaching; • Alternative arrangements necessary to ensure essential student support can continue if supply chain is restricted. 	<p>Mass testing of students, staff and community may happen – consider communications to enforce message.</p>
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Note – Trigger points are just used as a broad guide as to how we assess the likelihood of an outbreak developing through to different levels of severity should the interim stages not prevent an escalation of cases. It should be noted that not all events are going to be under the control of the university and therefore external factors could influence the decision to implement restriction