

Childcare Funding

SEMESTER 1



FUNDS ARE LIMITED AND MAY RUN OUT BEFORE THE ADVERTISED CLOSING DATE. YOU ARE ENCOURAGED TO APPLY AS EARLY AS POSSIBLE.

[Childcare Fund & Lone Parent Childcare Grant](#)

Childcare Fund

The Childcare Fund can help with a contribution towards the costs of formal/registered childcare for Scottish-domiciled full-time undergraduate students who receive tuition fee support and have applied for full funding entitlement from SAAS and postgraduate students who receive a living cost loan from SAAS. Formal childcare includes registered childminders, after-school clubs, day care, sitter services and providers of pre-school and education.

Lone Parent Childcare Grant

If you are a lone parent who has registered childcare costs and have been assessed by SAAS for the [Lone Parents' Grant](#), you can apply for this supplementary support from the University. The Lone Parent Childcare Grant (LPCG) is not income assessed and will be paid with any award from the Childcare Fund.

If SAAS are not paying your tuition fees, you may still be eligible to the LPCG. Please contact the Funding and Financial Support Team for advice.

This is a fillable PDF form. We recommend downloading the form first and saving a copy to your PC. You can then fill in the required information using [Adobe Acrobat \(free Adobe Reader\)](#). Remember to save your form at regular intervals so you don't lose your information and remember to send your completed form.

The Checklist on the next page details the supporting documents you must provide with your application. You should gather these documents together before completing your application and tick all boxes to indicate which documents you are attaching.

You will also need your Student Registration Number. You can find this on the top corner of your student ID card or log into your Pegasus account and you will find your 9-digit registration number (starting with the year your course started, eg 201900000).

We cannot assess an incomplete application. Provide good quality scanned copies of your supporting documents when submitting your application. Failure to provide all information and supporting documents will delay your application.

Submit your completed application and supporting documents from your university email account to: financial-support-applications@strath.ac.uk.

If we need any further information about your application, we will contact you via your university email account.

CHECKLIST FOR SUPPORTING EVIDENCE YOU MUST PROVIDE WITH YOUR APPLICATION

Tick to confirm which documents you are submitting with your application or if they are Not Applicable to you. Failure to complete this will result in your application being returned to you for completion. This will cause delays with your application being processed.

This list is not optional. You <u>must</u> provide all documents that apply to you (if you are living with a partner – provide paperwork for your partner too)	Confirm Attached	N/A	Office Use
Supporting Statement			
SAAS Award Letter - your letter should show you are in receipt of tuition fees and the maximum student loan (and Lone Parents' Grant if eligible). Applications WILL NOT be considered without your current Award Letter. You can download this from your SAAS account.			
Student Loan Payment Schedule (or highlight evidence of your loan payments on your bank statements)			
Copy of last 3 months' bank statements for ALL household accounts (you and your partner's), including any savings accounts. Copies of online statements are acceptable but not in spreadsheet or CSV file format (by last 3 months we mean the 12 weeks directly preceding the date you apply and must be as up to date as possible). ALL STUDENTS MUST PROVIDE BANK STATEMENTS.			
If you/your partner are working – copy of the last 3 months wage slips			
If you are in receipt of Tax Credits or Universal Credits – copy of current Tax Credits Award Notice (all pages) or download a copy of your current Universal Credit claim (all pages showing breakdown of claim)			
If you are not in receipt of Tax Credits or Universal Credit, provide a copy of your child/children's birth certificate			
Annex A completed AND signed by childcare provider			
Childcare provider stamp or letter			

Submit your completed application and supporting documents from your university email account to:

financial-support-applications@strath.ac.uk

If we need any further information for your application, we will contact you via your university email account.



Bank Account Form

If the University already holds your bank details (under your current student ID number), there is no need to complete this form unless your bank account details have changed.

Bank details have already been provided to the University during current course -

CHILDCARE FUNDING

Personal Details:

Name:	Registration Number:
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*UK Bank/Building Society Details:

Account Holder Name:	Name of Bank:
Sort Code:	Account Number:

Student Declaration:

I confirm that this account is in my name and I am happy for all future payments from the University to be paid into this account.

Signature:	Date:
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*You must let us know as soon as possible if you change your bank account details. Incorrect bank details will cause delays in payment(s).

Office Use Only	
Bank Statement provided for this account:	

Office Use Only:

Date Rec'd:

Status in Current Year:

Application No:

Childcare Funding

SEMESTER 1



Title:	Full Name:	Date of Birth:
Registration Number:		Nationality:
Are you a Care Experienced Student?	Yes No	Are you a Carer? Yes No
Term Time Address (including Post Code):		
Name of Course:		
Undergraduate	PGDE	Postgraduate
Year of Study:		
Expected Course Completion Date:		
Have you also applied to the Discretionary Fund for assistance with living costs?	Yes	No

Details of child/ren who have registered childcare: Full Name(s)	Date(s) of Birth
Are you a Lone Parent?	Yes No
Have you received an award decision from SAAS about the Lone Parents' Grant?	Yes No
If eligible, are you in receipt of government funded place(s) (pre-school education support for 3 and 4 year olds)? If Not, please explain in supporting statement overleaf.	Yes No
Are you in receipt of the Childcare Element of Working Tax Credits from - August to May for PGDE students? - September to May for UG and PG Diploma students? - September to July for MSc Students?	Yes No
Do you receive childcare support from any other source? (please detail below)	Yes No
	£
Net Household Income per month:	£
Number of days per week you are timetabled to attend University in Semester 1:	

Declaration

If you are awarded a grant towards registered childcare, this will be paid directly to you in monthly instalments. You are responsible for paying your childcare provider. Evidence of payments to childcare providers will be requested.

- I certify that I have read and understood the form and the information I have given is true and accurate. I understand that giving false information will automatically disqualify my application and may also lead to disciplinary procedures.
- I confirm that I am a registered student for the current academic year.
- I confirm that if eligible for a means-tested student loan that I have taken out the maximum amount available to me.
- **I have provided all the required supporting evidence and ticked the Checklist to confirm which documents I have provided.**
- I will inform the Funding and Financial Support Team of **any change of circumstances affecting this application.**
- **I will notify the Funding and Financial Support Team if my child/children is/are withdrawn from childcare or if there is a change in the hours provided. I understand that the failure to do so will result in any childcare award being withdrawn and I may be asked to pay this back.**
- If eligible, I have applied for the Childcare Element of Working Tax Credits, any government funded place(s) and the SAAS Lone Parent Grant.

Tick to confirm you agree to this declaration:

I understand and agree to the following:

- The University reserves the right to check all information supplied with application forms.
- All documents I submit with this application will be retained with my application form for auditing purposes.
- Evidence of actual costs and payments made to the childcare provider for Semester 1 will be required when applying for Semester 2 Childcare Funding.
- You may need to contact my provider(s) directly to confirm any details.
- You will not pass my information to anyone outside the Funding and Financial Support Team without my consent except:
 - Where checks are needed to verify the accuracy of information I have provided;
 - When the Funding and Financial Support Team is required to do so by a University regulation, the Student Awards Agency Scotland or other legal requirement;
 - Where my partner is a student at another University and you require to share verification of Childcare Funds awarded.
- I understand that a change in my student status (eg, Voluntary or Academic Suspension) will affect my entitlement to Childcare Funding and payments will stop. I will contact the Funding and Financial Support Team to discuss my entitlement.
- I understand that any grant received from Childcare Fund cannot be used for living costs.

Tick to confirm you understand and agree to the above:

Privacy Notice: www.strath.ac.uk/media/ps/sees/studentfinance/Student_Financial_Support_-_Privacy_Notice.pdf.pagespeed.ce.JlbvJMwo-O.pdf

Signature:	Date:
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SUPPORTING STATEMENT

Please type your Supporting Statement below and detail the following:

- If you share caring responsibilities, details of your partner/ex-partner's availability;
- If applying for childcare above the number of days timetabled, provide details of why this is necessary;
- Any other exceptional/extenuating circumstances relating to your childcare arrangements that you wish to be taken into consideration.
- If eligible for government funded place(s) (pre-school education support for 3 and 4 year olds) but are not using them.

ANNEX A

For Childcare requirements between:

18 August 2021 – 17 December 2021 for PGDE Students

13 September 2021 to 17 December 2021 for all other students

Closing date for Annex A: 17 December 2021 at 5pm.



Student Name:	Student Registration Number:
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- This Annex **MUST** be completed by your childcare provider (both sides).
- If you have more than one childcare provider, you must get each provider to fill in a separate Annex A.
- **Payments for this period will not be made prior to commencing your course.**
- You will be notified in due course when you can apply for childcare costs for Semester 2

Childcare Provider, please provide the following information:

Name of Child/Children in your care:

Week Commencing	Cost <u>per hour</u> OR <u>per session</u> (half day/full day)	Number of hours or sessions per week	Total Cost for Week
<i>Starts 18 August</i>	£		£
<i>23 August</i>	£		£
<i>30 August</i>	£		£
<i>6 September</i>	£		£
<i>13 September</i>	£		£
<i>20 September</i>	£		£
<i>27 September</i>	£		£
<i>4 October</i>	£		£
<i>11 October</i>	£		£
<i>18 October</i>	£		£
<i>25 October</i>	£		£
<i>1 November</i>	£		£
<i>8 November</i>	£		£
<i>15 November</i>	£		£
<i>22 November</i>	£		£
<i>29 November</i>	£		£
<i>6 December</i>	£		£
<i>13 December</i>	£		£

Management or Proprietor: I confirm that the child/children noted above attend as detailed. Name: _____ Signature: _____ Date: _____ Please ensure you have also signed the Declaration overleaf.
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Childcare Provider Declaration:

- I confirm that I have agreed to provide childcare to the named child/children overleaf and I will advise you immediately of any change to this.
- Please tick to confirm Government Funding has been deducted from costs for any 3 or 4 year old child. If not, please attach details as to why it has not been deducted:
- I understand payment of the award will go to the student and it is their responsibility to pay me.

It would be helpful if you could keep a record of when the above child/ren are in your care and the cost of this care, as we will ask you for this information in the future.

Company Name:

Address:

Post Code:

Telephone Number:

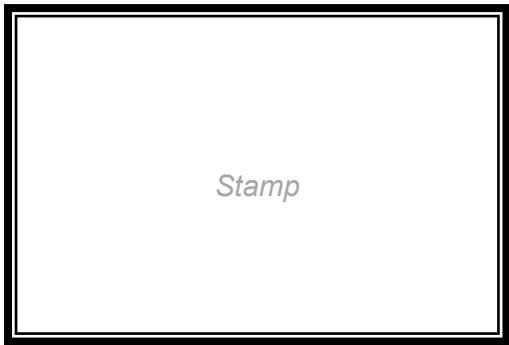
Email Address:

My Care Inspectorate registration number is:

C	S	N	N	N	N	N	N	N	N	N	N	N
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Provide an official stamp in the space indicated.

If you do not have an official stamp, please provide a letter on headed paper confirming the company name and the child/ren in your care. Tick here if you have provided a letter instead:



If you are a private childminder, tick here to confirm you have provided a letter confirming your name and the child/ren in your care:

Please ensure that you have checked and signed the attendance information overleaf.

Manager or Proprietor's:

Name: _____

Signature: _____

Date: _____