

Annex 4: The Role of Court Officers

The role and responsibilities of the Convener of Court are set out separately. However, there are other lay members of Court who are appointed to take on a specific role. These are as follows:

Vice-Convener of Court

The Vice-Convener of Court is appointed from amongst the lay members of Court. The Vice- Convener will deputise for the Convener when required and will chair meetings of the Court in the absence of the Convener.

Court intermediary

The Vice Convener will act as the “Court intermediary” for other members of Court who may wish to raise concerns about the conduct of the governing body or the Convener. All Court members are provided with a formal opportunity, annually, to provide confidential feedback on the Convener’s performance as part of the Court’s survey and self-appraisal.

Treasurer

The Treasurer will work closely with Senior Officers of the University on financial matters and on the strategy relating to the financial commitments of the University, so as to be able to give assurance that all relevant advice is made available to Court on all matters of significance relating to the financial affairs of the University.

Deputy Convener (Estates)

The Deputy Convener (Estates) will work closely with Senior Officers of the University on strategy relating to the property commitments and the development of the University estate, in line with the strategic priorities of the University, and on other property matters, so as to be able to give assurance that all relevant advice is made available to the Court in matters of property maintenance, development and disposal.

Deputy Convener (Staff)

The Deputy Convener (Staff) will work closely with Senior Officers of the University in monitoring staffing strategy and policy relating to the employer commitments of the University, so as to be in a position to give assurance to Court as it fulfils its legal role as the employer of all University staff.

Deputy Convener (Enterprise & Investment)

The Deputy Convener (Enterprise and Investment) will work closely with Senior Officers of the University to give assurance that relevant advice is made available to the Court on all matters relating to enterprise and investment, including commercial investment proposals presented by the University’s Commercial Investment Team, recommendations on investment in companies created by University staff and students, licensing deals and other commercial joint ventures, as considered by the Enterprise & Investment Committee.